



**BOARD OF INTERMEDIATE EDUCATION,  
BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,  
KARACHI-74700**

Phones:

99260211

99260212

99260213

**STANDARD BIDDING DOCUMENTS  
FOR  
NATIONAL COMPETITIVE BIDDING  
SINGLE STAGE – TWO ENVELOPES PROCEDURE**

**TENDER FOR HIRING OF  
FURNITURE FOR EXAMINATION  
CENTERS ANNUAL EXAMS 2021**

**Volume – I  
(Technical Proposal)**

**IN RESPECT OF THE  
BIE/AG/L&N/ 37 /2021**



**BOARD OF INTERMEDIATE EDUCATION,  
BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,  
KARACHI-74700**

**INSTRUCTIONS TO BIDDERS &  
GENERAL CONDITIONS OF CONTRACT**

The Instructions to Bidders (ITB) and General Conditions of Contract (GCC) applied in this Contract shall be the same as per draft Bidding Documents, issued by SPPRA. For further references the same may be downloaded from SPPRA's website [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) or it may be provided from this Office if it may be demanded by the bidder. Whenever there is a conflict, the provisions hereafter shall prevail over those in the Instructions to Bidders & General Conditions of Contract. The corresponding clause number of the ITB & GCC is indicated in parentheses.

**BID DATA SHEET**

<b>INTRODUCTION</b>		
<b>ITB 1.1</b>	Name of Contract	Tender for Hiring of Furniture for Examination Centers Annual Exams 2021
<b>ITB 4.1</b>	Name of Procuring Agency	Board of Intermediate Education Karachi
<b>ITB 6.1</b>	Procuring agency's address, telephone, telex, and facsimile numbers	Board of Intermediate Education Bakhtiyari Youth, North Nazimabad, Karachi-74700 Tel: 99260211-7 Tel: 99260238 Fax: 99260203 & 99260208
<b>ITB 8.1</b>	Language of the bid	English, Urdu or Sindhi

<b>BID PRICE AND CURRENCY</b>	
<b>ITB 11.2</b>	The price shall be in Pakistani currency inclusive of all Taxes, along with Transportation, material and labour charges involved therein.
<b>ITB 11.5</b>	The price shall be fixed and the bidder will have to provide the services as per approved specification/description and quoted rates.



**BOARD OF INTERMEDIATE EDUCATION,  
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**PREPARATION AND SUBMISSION OF BIDS**

<b>ITB 13.3 (d)</b>	Qualification Requirements	<ul style="list-style-type: none"> <li>• 05 years experience in the relevant field</li> <li>• Turn-over of at least last three years having a sum of minimum Rs.30 Million.</li> <li>• 03 years Bank Statement / Financial Statement duly verified by Chartered Accountant Firm.</li> <li>• Registration with Federal Board of Revenue (FBR), for Income Tax &amp; GST.(Mandatory)</li> <li>• Registration with the Sindh Revenue Board (SRB) in case of procurement of works and services.</li> <li>• An Affidavit on Stamp Paper that the firm has never been Blacklisted</li> </ul>
<b>ITB 15.1</b>	Amount of bid security (refundable)	<ul style="list-style-type: none"> <li>• 3% (Three percent) of the bid price, which should be submitted in shape of Pay Order in the name of <b>Secretary, Board of Intermediate Education Karachi</b> and shall remain valid for a period of 28 days beyond the validity period for bid.</li> </ul>
<b>ITB 16.1</b>	Bid Validity Period	90 days from the date of opening of Tender.
<b>ITB 18.2 (a)</b>	Address for bid submission	The office of the Procurement Wing, Admin General Section (Chairman's Secretariat), Ground Floor, Board of Intermediate Education, Karachi.
<b>ITB 18.2 (b)</b>	IFB title and number	<p>Title: <b><u>Tender for Hiring of Furniture for Examination Centers Annual Exams-2021</u></b></p> <p>IFB No: BIE/AG/L&amp;N/ 37 /2021 Dated: 22-02-2021</p>
<b>ITB 19.1</b>	Deadline for bid submission	<p><b><u>Monday, 24<sup>th</sup> March, 2021 up to 02:30 p.m</u></b></p> <p>Sealed bids duly filled-in, mentioning on top of the envelope "Tender for Hiring of Furniture for Examination Centers Annual Examns-2021 "</p>
<b>ITB 22.1</b>	Time, date, and place for bid opening	Bids duly stamped on each document must be submitted in the office of the Admin General Section (Chairman's Secretariat), Ground Floor, Board of Intermediate Education, Karachi, in a sealed cover up <b><u>24-03-2021 to 2:30 P.M</u></b> and will be opened on the same day at <b><u>03:00 P.M</u></b> in the presence of bidders' representatives who choose to attend.



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## **BID EVALUATION CRITERIA**

Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.

Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.

Prior to submission of bids, the bidders may obtain further information and completely satisfy themselves about the required items for which they are bidding for.

An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

The offered furniture should be prime quality. Cheap products of low quality or substandard shall not be accepted.

**Before award of Contract, the Procurement Committee or nominated Committee of procuring agency shall visit the Godown(s)/Store(s) of bidder(s), for checking the quality and quantity of furniture available in the stock award of contract will be on the basis of recommendation & report of Procurement Committee.**

Award of Contract will be subject to quality of furniture which shall be confirmed from Visit Report of the Godown/Store of bidder(s).

The area, town, district for award of job to the successful bidders shall be purely at discretion of the Board, however official addresses of Office/Godown will also remain in consideration at the time of decision of the same to save supplier/bidder from unnecessary botheration & time.

The bidder with the “Lowest Evaluated Cost” but not necessarily the “Lowest Submitted Price” shall be awarded the Contract subject to Visit Report of the Godown/Store of bidder(s).



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**SECTION III.  
SPECIAL CONDITIONS OF CONTRACT**

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

**DEFINITIONS (GCC CLAUSE 1)**

1)	<b>GCC 1.1 (g)</b>	The Procuring agency is:	Board of Intermediate Education Karachi.
2)	<b>GCC 1.1 (h)</b>	The Procuring agency's country is:	Islamic Republic of Pakistan.
3)	<b>GCC 1.1 (j)</b>	The Project Site is:	Same as GCC 1.1(g) mentioned above.

**2. COUNTRY OF ORIGIN (GCC CLAUSE 3)**

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".

**3. PERFORMANCE SECURITY (GCC CLAUSE 7)**

1)	<b>GCC 7.1</b>	The amount of performance security, as a percentage of the Contract Price, shall be Ten (10) percent of the Contract Price which should be submitted in shape of Pay Order in the name of <b>Secretary, Board of Intermediate Education Karachi.</b>	
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**4. RESOLUTION OF DISPUTES (GCC CLAUSE 28)**

The dispute resolution mechanism to be applied pursuant to relevant SPPRA Rules.

**5. GOVERNING LANGUAGE (GCC CLAUSE 29)**

1)	<b>GCC 29.1</b>	The Governing Language shall be:	English.
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**6. NOTICES (GCC CLAUSE 31)**

GCC 31.1 — Procuring agency's address for notice purposes:

Office of the Assistant Secretary (Admin General) Chairman's Secretariat Ground Floor, Board of Intermediate Education, Bakhtiyari Youth Center North Nazimabad, Karachi.



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**18. PENALTY**

1) Preferred penalties according to the issue\subject may be imposed upon the Supplier(s) such as:

- i. rejection of the unsatisfactory works done by Contractor
- ii. Blacklisting of the firm
- iii. Deductions / liquidity damages shall be applied as per SPPRA Rules
- iv. Forfeiting of Performance Security deposited

Anyone or more from the aforesaid penalties may be imposed upon the Supplier(s) in the following cases:

- a) In case of transgression/deviation of the time given in the Contract Award
- b) In case of transgression, deviation, mistake or low quality found in the furniture or work done by Contractor
- c) In case the specification, quantity, rate or stuff of a Tender in certain item or items are approved and the Bidder backs out of his commitment on any pretext or fails to supply the material in time or in the required criteria.

**19. THE COMPETENT AUTHORITY RESERVES THE RIGHT TO:**

- (a) divert/distribute a particular work among different Bidders on the lowest approved rate(s) in the interest of the office due to demand of time/situation
- (b) accept or reject all or any bid
- (c) increase or decrease quantity without any notice at any time/stage subject to ITB Clause 29.
- (d) to recast and amend the contents/specification of the material at any stage

**9. SPECIAL CLAUSE (TERMS & CONDITIONS)**

1. Under following conditions bid will be rejected:-
  - i. Conditional and telegraphic bids/tenders
  - ii. Bids not accompanied by Bid Security of required amount and form
  - iii. Bids received after specified date and time
  - iv. Bids of Blacklisted firms
2. In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall be deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.



**BOARD OF INTERMEDIATE EDUCATION,**  
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**KARACHI-74700**

3. Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.
4. Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.
5. Prior to submission of bids, the bidders may obtain further information and completely satisfy themselves about the required items for which they are bidding for.
6. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.
7. The offered furniture should be prime quality. Cheap products of low quality or substandard shall not be accepted.
8. Award of Contract will be subject to quality of furniture which shall be confirmed from Visit Report of the Godown/Store of bidder(s).
9. Supply of Folding Tables & Chairs is the major part of job therefore the bidder to whom major part of job has been awarded shall be liable to accept the lowest rates (lowest evaluated cost) of the minor part of job i.e Tent, Qanat, Jug, Water Tanki/Cooler, Fan and Tumbler (Glass) etc.
10. The bidder with the “Lowest Evaluated Cost” but not necessarily the “Lowest Submitted Price” shall be awarded the Procurement Contract subject to Visit Report of the Godown/Store of bidder(s).
11. Change in the awarded order of supply/supplies which not included in the approval/job order will be decided subject to provide approval/endorsement by the concerned quarter however the same to be under intimation of Admin General prior to close of Examination otherwise the same not to be entertained.
12. Release of payment against the Bill(s) is subject to submission of Form No. **E-37** duly verified and sealed by the concerned Head of Institution/Centre Superintendent.



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13. The list of Centres showing the requirement of furniture and other articles shall be forwarded to the successful bidder(s) by the Board well before commencement of Examinations and the successful bidder(s) shall have to supply required furniture and other articles to all the Centres as mentioned in the order of the list of Examination Centres at least one day before the commencement of Examinations.
14. Successful bidder(s) will have to provide their Services for Supply of Rental Furniture & other Accessories for HSC Annual Examinations-2021 or any other Examinations if conducted by the Board during the year.
15. The supply of furniture/articles to respective Centres shall start well before the commencement of Examinations. In addition to the actual number of Examination days for which furniture shall be required and utilized at the Centres, the supplier shall be paid one day's extra hiring charges for advance supplies. (In case of emergency arising out of any unforeseen situation the supplier shall make their best efforts to meet the situation).
16. Increase in the required quantity is predicted which shall be supplied by the bidder.
17. In case of emergency, the supplier shall have to supply the required furniture/articles at the Examination Centres before/during the conduct of Examinations time to time on telephonic call by the Officers deputed for the job in addition to the list of Centres for requirement of furniture already forwarded to successful bidder(s).
18. The furniture/articles shall be lifted by the supplier from the centre as soon as they deem to be required according to the information provided by the Board or directly from the Centre Superintendent. The Board shall not be responsible at all for rent or other eventualities at any centre beyond the indicated dates.
19. Neither transportation nor wages of any type to be borne by the Board.
20. If any Examination Centre requires only Table(s) or Chair(s) (instead of pair of Table & Chair), in that case the successful bidder(s) is/are liable to supply the same and bill may be claimed as half of the rate of pair of Table & Chair.
21. The supplier shall not be entitled to prefer any claim on the Board for any normal breakage of material supplied for the conduct of Examinations but shall be compensated for shortage and abnormal breakage which may be caused due to disturbances at the Centres or any other major reason.
22. The delivery will have to be made at the Examination Centres within stipulated time.
23. All applicable Taxes including SRB @ and other as announced by the Govt. will be deducted from the Bill(s).





**BOARD OF INTERMEDIATE EDUCATION,  
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24. The Board shall pay the rent of only the actual/utilized Examination days for which furniture was required at the Examination Centres, as per Date Sheet (Program/Schedule of Examinations) issued by the Board. (The term “actual/utilized Examination days” means the particular days at which the Examinations are conducted).
25. The Board shall not pay the rent/charges of furniture for Sundays, Holidays or Gap between two Papers.
26. In addition to the actual/utilized Examination days as per Date Sheet (Program/Schedule of Examinations), the Board shall pay the rent/charges of the following day(s) only:-
- a) if any Paper may be cancelled after the issuance of Date Sheet (Program/Schedule of Examinations) by the Board
  - b) due to law & order situation
  - c) any unforeseen happened on that day
27. The Contract Award may be assigned at any time during the period of bid validity.
28. The successful bidder will have to deposit Performance Security @ 10% of the value of Contract Award which is refundable after the satisfactory completion of supplies / work.
29. The amount of Performance Security is in addition to the amount of Bid Security which should be deposited by the successful bidder(s). Bid Security shall remain valid for a period of 28 days beyond the validity period for bids, whereas Performance Security shall be released ninety days beyond the date of completion of contract to cover defects liability period subject to final acceptance by the procuring agency.
30. Placement of Contract Award will be subject to payment of Performance Security in accordance with SPPRA rules.
31. SPPRA Rules-2010 Amended rule shall strictly be followed.

## **SECTION-IV.**

# **SCHEDULE OF REQUIREMENTS**

### **SCHEDULE OF REQUIREMENTS:**

The supply of furniture to respective Examination Centres shall be completed at least one day before commencement of Examinations.



**BOARD OF INTERMEDIATE EDUCATION,**  
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# **TECHNICAL SPECIFICATIONS**

## **FIRST PHASE**

S.#	Specification	Quantity	Current Stock Position	APPROXIMATELY DAYS
1	Folding Table & Chair	22,000 approx Pairs of Table & Chair		21
2	Pedestal Fan	400		21
3	Water Tanki	100		21
4	Jug	100		21
5	Tumbler (Glass)	100		21
6	Qanat	30		21
7	Tent	20		21

**Note:** Subject to Enrolment of students quantity may increase or decrease.



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## **TECHNICAL SPECIFICATIONS SECOND PHASE**

S.#	Specification	Quantity	Current Stock Position	APPROXIMATELY DAYS
1	Folding Table & Chair	5,000 approx Pairs of Table & Chair		17
2	Pedestal Fan	100		17
3	Water Tanki	40		17
4	Jug	30		17
5	Tumbler (Glass)	50		17

**Note:** Subject to Enrolment of students quantity may increase or decrease.



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**STANDARD BIDDING DOCUMENTS  
FOR  
NATIONAL COMPETITIVE BIDDING  
SINGLE STAGE – TWO ENVELOPE PROCEDURE  
  
TENDER FOR HIRING OF  
FURNITURE FOR EXAMINATION  
CENTRES ANNUAL EXAMS 2021**

**Volume-II  
(FINANCIAL PROPOSAL)**

**IN RESPECT OF THE  
BIE/AG/L&N/ 37 /2021**



**BOARD OF INTERMEDIATE EDUCATION,**  
**BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,**  
**KARACHI-74700**

**Bid Submission Sheet**

Date: \_\_\_\_\_

ICB NO.: \_\_\_\_\_

Invitation for Bid No.: \_\_\_\_\_

Alternative No.: \_\_\_\_\_

**The Secretary,**  
**Board of Intermediate Education,**  
**North Nazimabad,**  
**Karachi**

We, the undersigned, declare that:

We have examined and have no reservations to the Bidding Document, including Addenda No.:

\_\_\_\_\_;

- (a) We offer to supply in conformity with the Bidding Document and in accordance with the delivery schedule specified in the Schedule of Supply, the Goods and Related Services.
- (b) The total price of our Bid, excluding any discounts offered in item (d) below is: Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_);
- (c) The discounts offered and the methodology for their application are: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_;
- (d) If our Bid is accepted, we commit to obtain a Performance Security @ 10% of the Contract Price for the due performance of the Contract;
- (e) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from these eligible countries; \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_;
- (f) We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;



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- (g) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the contract, has not been declared ineligible by the Government;
- (h) The following commissions, or fees have been paid or are to be paid with respect to the bidding process or execution of the Contract:

<u>Name of Receipt</u>	<u>Address</u>	<u>Reason</u>	<u>Amount</u>
_____	_____	_____	_____
_____	_____	_____	_____

(If none has been paid or is to be paid, indicate “none.”)

- (i) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed.
- (j) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Name \_\_\_\_\_

- (k) In the capacity of \_\_\_\_\_

(l) Signed \_\_\_\_\_

(m) Duly authorized to sign the security for and on behalf of \_\_\_\_\_

(n) Date \_\_\_\_\_.

# FINANCIAL PROPOSAL

## FIRST PHASE

S.#	SPECIFICATION	QUANTITY	APPROXIMATELY DAYS	RATE (PER DAY)	TOTAL AMOUNT
1	Folding Table & Chair	22,000	21		
2	Pedestal Fan	400	21		
3	Water Tanki	100	21		
4	Jug	100	21		
5	Tumbler (Glass)	100	21		
6	Qanat	30	21		
7	Tent	20	21		
	<b>GRAND TOTAL (1<sup>ST</sup> PHASE) =</b>				

# FINANCIAL PROPOSAL

## SECOND PHASE

S.#	Specification	Quantity	APPROXIMATELY DAYS	RATE (PER DAY)	TOTAL AMOUNT
1	Folding Table & Chair	5,000 Pairs of Table & Chair	17		
2	Pedestal Fan	100	17		
3	Water Tanki	40	17		
4	Jug	30	17		
5	Tumbler (Glass)	50	17		
	<b>GRAND TOTAL (2<sup>ND</sup> PHASE) =</b>				
	<b>GRAND TOTAL (1<sup>ST</sup> &amp; 2<sup>ND</sup> PHASE) =</b>				

**GRAND TOTAL (1<sup>ST</sup> & 2<sup>ND</sup> PHASE) IN WORDS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



1. The items should be delivered at specified consignees at risk and cost of contracting firm.
2. Release of payment against the Bill(s) is subject to submission of Form No. **E-37** duly verified and sealed by the concerned Head of Institution/Centre Superintendent.
3. The rates quoted in this schedule are inclusive of all the applicable taxes and written against each item with fountain pen in figures and words without any cutting/error.
4. In case of discrepancy between unit price and total, the unit price shall prevail.

Dated: \_\_\_\_\_

\_\_\_\_\_

Signature:

Name:

\_\_\_\_\_

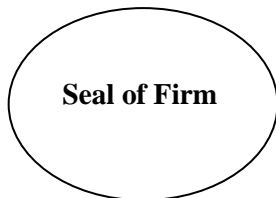
Address:

\_\_\_\_\_

\_\_\_\_\_

CNIC #

\_\_\_\_\_



	<b>Rupees In Words</b>	<b>Rupees In Figures</b>
Total cost of the Bid: <i>(as offered by the Bidder)</i>		
3% (three percent) amount of the Bid Price Bid Security (Refundable)		
10% (ten percent) amount of the Contract Price Performance Security (Refundable)		

**Manufacturer's Authorization**

Date: \_\_\_\_\_

ICB NO.: \_\_\_\_\_

Invitation for Bid No.: \_\_\_\_\_

Alternative No.: \_\_\_\_\_

**The Secretary,  
Board of Intermediate Education,  
North Nazimabad,  
Karachi**

WHEREAS \_\_\_\_\_ who are official manufacturers of \_\_\_\_\_ having factories at \_\_\_\_\_ to submit a Bid in relation to the Invitation for Bids indicated above, the purpose of which is to provide the following Goods, manufactured by us \_\_\_\_\_ and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 13 of the General Conditions of Contract, with respect to the Goods offered by the above firm in reply to this Invitation for Bids.

Name \_\_\_\_\_

In the capacity of \_\_\_\_\_

Signed \_\_\_\_\_

Duly authorized to sign the security for and on behalf of \_\_\_\_\_

Date \_\_\_\_\_

## CONTRACT AGREEMENT

This AGREEMENT is executed at KARACHI, on this day \_\_\_\_\_:

### BETWEEN

M/s. Board of Intermediate Education, Karachi, through its Secretary, hereinafter called and referred to as “BIEK” (when expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

### AND

M/s. \_\_\_\_\_, having its office at \_\_\_\_\_, **Karachi**, hereinafter referred to as Supplier / Manufacturer (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successors and assigns), through its Managing Partner **Mr. \_\_\_\_\_**, holding **CNIC No. \_\_\_\_\_** on the SECOND PART.

WHEREAS “BIEK” intends to obtain furniture, “THE SUPPLIER” have offered to provide furniture as per Technical Specification mentioned in bidding documents and supply of furniture to respective Examination Centres shall be completed at least one day before commencement of Examinations.

“BIEK” hereby offer to appoint “THE SUPPLIER” as their official supplier for the supply of furniture in respect with the Terms & Conditions of the Bidding documents. “THE SUPPLIER” hereby agrees to the offer of the “BIEK” in acceptance of the terms & conditions here in below forth.

### ARTICLE –I

#### DUTIES & SCOPE OF SUPPLIES & AGREEMENT

1.1 Requirement mentioned in Tender BOQ.

S.No	Item Description	Qty	Rate (Per Day)	Amount
<b>GRAND TOTAL =</b>				

- 1.1 “SUPPLIER” agrees to provide item to “BIEK” whenever and wherever form is required as per the terms & conditions of this Agreement.
- 1.2 “SUPPLIER” will coordinate with Assistant Secretary, Admin General Section, of the “BIEK” who will assist “SUPPLIER” in Supervision of proposed work / supply.
- 1.3 “THE SUPPLIER” hereby agrees to accept variation if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 1.4 All logistic charges will be borne by “THE SUPPLIER”

**ARTICLE-II**  
**SCOPE OF PROFESSIONAL SERVICES:**

- 2.1 “THE SUPPLIER” hereby agree and acknowledge for the periodic supervision of the work and to check the execution of work in accordance with the Description & Specification.
- 2.2 “ THE SUPPLIER” hereby agree and acknowledge the acceptance of attending the meetings with the Assistant Secretary, Admin General Section “BIEK” as & when required.
- 2.3 The supply of furniture to respective Examination Centres shall be completed at least one day before commencement of Examinations

**ARTICLE-III**  
**REMUNERATION**

- 3.1 The cost offered by the Supplier is **Rs. \_\_\_\_\_/= (Rupees \_\_\_\_\_ Only)** (inclusive of all taxes) supply of Furniture vide tender # **BIEK/AG/L&N/ 37 /2021** variation may occurred. The cost is inclusive of labour/transportation/supplies/etc.
- 3.2 Liquidity damages as per SPPRA Rules.
- 3.3 The Payment shall be subject to deduction of Income / Sales Tax at source, Satisfactory report of concerned officer, completion certificate and production of delivery challans as being delivered the stores in full quantity & quality.
- 3.4 Performance Security 10% of total amount of Work order will be provided by the party.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / Work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es) Challan(s) / Levy(ies). If any on additional will be paid / borne by SUPPLIER as per SRO Notification.

**ARTICLE-IV**  
**ARBITRATION**

- 4.1 In case of any dispute, difference or and question which may at any time arise between parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to Chairman BIEK whose decision will be binding on the parties and cannot be challenged in the court of law.

**ARTICLE – V**  
**TERMINATION**

- 4.1 “BIEK” may terminate this agreement if the job is not executed according to the requirement at any time after issuing a 15 day’s notice.

**ARTICLE –VI**  
**NOTICE**

6.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

**ARTICLE –VII**  
**INDEMNITY**

7.1 “THE SUPPLIER” in its individual capacity shall indemnify and keep BIEK and any person claiming through BIEK fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by “THE SUPPLIER”, as a result of any defect in the title of BIEK or any fault, neglect or omission by “THE SUPPLIER” which disturbs or damage the reputation, quality or the standard of services provided by “THE BIEK” and any person claiming through the BIEK.

**ARTICLE –VIII**  
**INTEGRITY PACT**

- 8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the BIEK or any administrative or financial offices thereof or any other department under the control of the BIEK through any corrupt practice(s).
- 8.2 Without limiting the generality of the forgoing the M/s. \_\_\_\_\_, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give anyone within the BIEK directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the BIEK, except that which has been expressly declared pursuant hereto.
- 8.3 M/s. \_\_\_\_\_, accepts full responsibility and strict liability for making any false declaration / statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract / order obtained aforesaid shall without prejudice to any other right & remedies available to the BIEK under any law, contract, or other instrument, be stand void at the discretion of the BIEK.
- 8.4 Notwithstanding any right and remedies exercised by the BIEK in this regard, M/s. \_\_\_\_\_, agrees to indemnify BIEK for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to BIEK in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s. \_\_\_\_\_, as aforesaid for the purpose of obtaining or inducing procurement / work / service or other obligation or benefit in whatsoever from the BIEK.

**ARTICLE –IX**  
**MISCELLANEOUS**

9.1 Any addition & alteration (s) made for item(s) as required by BIEK on the basis of sample or in course of the work in progress which entail extra time & labor and material on part of the supply, shall not be charged separately / extra on ‘Quantum Merit’ basis before & on final material handed over to the “BIEK”. After FINALIZATION OF SAMPLE if any alteration(s), arise charges will be paid on mutually agreed upon.

9.2 The terms & conditions of this AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.

9.3 The validity of the contract will be effective from the date of issue of Purchase Order.

9.4 All terms and conditions of tender vide # **BIE/AG/ L&N/ 37 /2021** will be the integral part of this agreement and can’t be revoked.



IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

\_\_\_\_\_  
\_\_\_\_\_  
"Board of Intermediate Education, Karachi"  
NAME: \_\_\_\_\_  
CNIC# \_\_\_\_\_  
Address: \_\_\_\_\_

M/s. \_\_\_\_\_  
NAME:  
CNIC #  
Address:

**WITNESS:**

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2.

CNIC#  
Address:

CNIC#  
Address:



**BOARD OF INTERMEDIATE EDUCATION,  
BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,  
KARACHI-74700**

<b>SUMMARY OF THREE YEARS TURN-OVER</b>		
<b>YEAR-2018</b>	<b>YEAR-2019</b>	<b>YEAR-2020</b>
<b>TOTAL:</b>		

## **CERTIFICATE**

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same. I/We guarantee to supply/deliver/install the items exactly in accordance with the requirements and enclosed the Bid Security payable to Board of Intermediate Education, Karachi.

SIGNATURE WITH DATE: \_\_\_\_\_

NAME OF FIRM: \_\_\_\_\_

ADDRESS OF FIRM: \_\_\_\_\_  
\_\_\_\_\_

FULL NAME OF CONCERNED PERSON: \_\_\_\_\_

CNIC NUMBER: \_\_\_\_\_

POSITION HELD IN: \_\_\_\_\_

PHONE NUMBER(S): \_\_\_\_\_

MOBILE NUMBER(S): \_\_\_\_\_

FAX NUMBER(S): \_\_\_\_\_

NATIONAL TAX NUMBER: \_\_\_\_\_

GENERAL SALES TAX NUMBER: \_\_\_\_\_

STAMP OF THE FIRM: \_\_\_\_\_

PAY ORDER NUMBER: \_\_\_\_\_

BANK & BRANCH NAME: \_\_\_\_\_

DATED: \_\_\_\_\_

FOR RUPEES: \_\_\_\_\_

DRAWN: \_\_\_\_\_

as Bid Security is enclosed herewith.