



Board of Intermediate Education
Bakhtiari Youth Center, North Nazimabad,
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MINUTES OF MEETING

MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON 07.09.2020 AT 03.00 P.M., TO OPEN THE BIDS INVITED FOR PROCUREMENT OF SCANNERS

A meeting of the Procurement Committee BIE Karachi was held on 07.09.2020 at 03.00 p.m. in the Committee room of Board of Intermediate Education Karachi, under the Convener ship of Audit Officer BIE Karachi, to open the Bids invited for Procurement of Scanners. Following attended the meeting:

1. Mr. Zahid Ali Lakho,
Audit Officer,
BIE, Karachi.
2. Mr. Farhan Iftikhar,
Assistant Secretary, (Accounts) BIEK,
Karachi.
3. Mr. Iqbal Hussain,
Superintendent,
Humanities (Private) BIEK.
4. Mr. Muhammad Fahad,
Dy. Executive Engineer (Electrical),
University Engineer (Acting),
Engineering Department,
University of Karachi,
Karachi.
5. Mr. Najaf Ali Mughni,
System Administrator,
Abbasi Shaheed Hospital,
Karachi.

Convener

Member

Member

Member

Member

Meeting started with the recitation from Holy Quran. The Committee was informed that sealed bids were invited through press for **Procurement of Scanners for the use various sections** of the Board of Intermediate Education Karachi was published in leading newspapers; Daily Business Recorder (English) as on August 19, 2020 as well as Daily Jang (Urdu) and Daily Awami Awaz (Sindhi) as on August 20, 2020. The same was hosted on the website of BIE Karachi as well as SPPRA at Sr. **No. T00535-20-0003** dated **23.08.2020**. According to SPPRA, Rules, Single stage - One envelope bids, containing Technical and Financial Proposals, were invited for the purpose.

In response to advertisement, Seven (07) interested firms purchased the tender documents and six (06) of them submitted their bids (Attendance Sheet annexed at "A") which are as follows:

- 1) M/s. Gemco Pvt. Ltd, Karachi
- 2) M/s. Indasy Pvt. Ltd, Karachi
- 3) M/s. Grapho Scan Supplies Pvt. Ltd, Karachi
- 4) M/s. Vorson Pvt. Ltd, Karachi
- 5) M/s. OAG Pvt. Ltd, Karachi
- 6) M/s. SeeSam Solutions Pvt. Ltd

The bids were opened by the Procurement Committee on 07.09.2020 in presence of the representatives of Bidding Firms and the rate quoted by bidders was announced one by one loudly. Committee preliminary evaluated the bid technically with regard to availability of required documents; viz. NTN and Sales Tax Registration/SRB Registration, business experience and dealing of firms in supply of similar stores, committee has satisfied after preliminary evaluation of the documents submitted by the following bidders and concluded as Responsive and Non-Responsive in accordance with the Bidder's Eligibility/Qualification Report as annexed at "B":

- 1) M/s. Gemco Pvt. Ltd, Karachi
- 2) M/s. Indasy Pvt. Ltd, Karachi
- 3) M/s. Grapho Scan Supplies Pvt. Ltd, Karachi
- 4) M/s. Vorson Pvt. Ltd, Karachi
- 5) M/s. OAG Pvt. Ltd, Karachi
- 6) M/s. SeeSam Solutions Pvt. Ltd, Karachi

Responsive
Responsive
Responsive
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Responsive

However, the rates quoted by the responsive bidders were announced by the Procurement Committee in the presence of bidders and the "Financial Statement" of rates quoted have been prepared by the committee, which is annexed at "C".

During the discussion, it has been proposed that above items are of Technical nature, a Technical sub-committee comprising Mr. Najaf Ali Mughni, Member Procurement Committee, System Administrator Abbasi Shaheed Hospital Karachi, I.T. Manager and Assistant Programmer of the Board being the Technical Experts to be constituted with regard to to evaluate / scrutinize the offered Products specifications in accordance with the required specification mentioned in the tender documents.

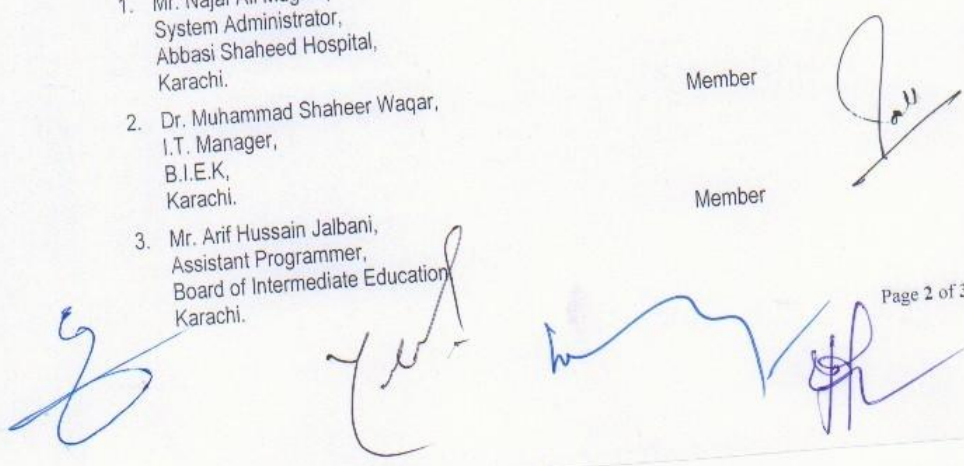
Finally, the committee has decided the matter referred to the Technical sub-committee shall evaluate the required Scanners being the technical expert of such articles and submit his recommendations to Procurement Committee regarding specifications and quality/quantity of required articles within short period of time so the contract could be finalized. The following as expert are suggested:

1. Mr. Najaf Ali Mughni,
System Administrator,
Abbasi Shaheed Hospital,
Karachi.
2. Dr. Muhammad Shaheer Waqar,
I.T. Manager,
B.I.E.K,
Karachi.
3. Mr. Arif Hussain Jalbani,
Assistant Programmer,
Board of Intermediate Education
Karachi.

Convener

Member

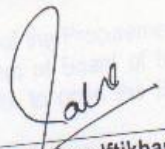
Member

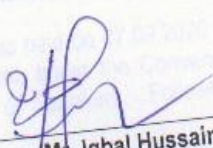


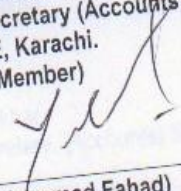
Decision:

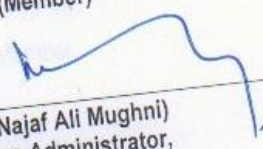
Committee decided to refer the matter to Technical sub-committee, as proposed above, shall evaluate / scrutinize the offered products specifications in accordance with the required specification as mentioned in the bidding documents and submit its recommendations before the Procurement Committee so as the contract could be finalized.

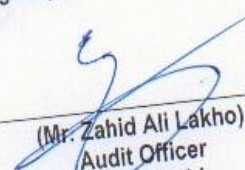
The meeting ended with a vote of thanks to and from the Chair.


(Mr. Farhan Iftikhar)
Assistant Secretary (Accounts)
BIE, Karachi.
(Member)


(Mr. Iqbal Hussain)
Superintendent, Humanities (Private)
BIE, Karachi.
(Member)


(Mr. Muhammad Fahad)
Dy. Executive Engineer (Electrical)
University Engineer (Acting)
Engineering Department,
University of Karachi
(Member other then Procuring Agency)


(Mr. Najaf Ali Mughni)
System Administrator,
Abbasi Shaheed Hospital,
Karachi.
(Member other then Procuring Agency)


(Mr. Zahid Ali Lakho)
Audit Officer
BIE, Karachi.
(Convener)