



**BOARD OF INTERMEDIATE EDUCATION,
BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,
KARACHI-74700**

**STANDARD BIDDING DOCUMENTS
FOR
NATIONAL COMPETITIVE BIDDING
SINGLE STAGE – TWO ENVELOPE PROCEDURE**

TENDER FOR HIRING OF EXAMINATION
CENTERS EQUIPMENTS & ACCESSORIES
(FURNITURE) FOR HSC ANNUAL
EXAMINATIONS-2019

IN RESPECT OF THE
BIE/AG/L&N/ 384 /2019

Volume – II
(FINANCIAL PROPOSAL)

FORM OF BID

The Secretary,
Board of Intermediate Education,
Bakhtiyari Youth Center,
North Nazimabad,
Karachi-74700.

Subject: **PROVIDING OF EXAMINATION CENTER EQUIPMENTS & ACCESSORIES
(FURNITURE) ON RENTAL BASIS**

Dear Sir / Madam,

1. Having examined the Tender Documents and the site conditions for the above mentioned Project, we, the undersigned offer to Supply, loading, unloading of the whole of the said works in conformity with the said tender Documents (and Addendum if any) for the sum of under-mentioned amount of DDP basis:

Bid Price (in figures):-	
Bid Price (in words):-	

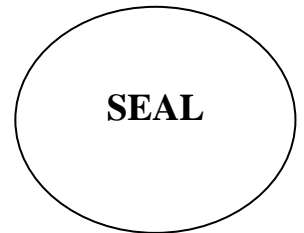
2. The above total sum is based on the quantities shown in the Bill of Quantities and other works as mentioned in Salient Features.
3. We, undertake, if our tender is accepted, to sign an agreement within fourteen (14) calendar days following receipt of letter of award in the form laid out in annexure to this Tender with such alterations and additions thereto as may be required to adopt, such Agreement to circumstances of this Tender.
4. We undertake, if our Tender is accepted, to mobilize on-site within Ten (10) calendar days of receipt of the letter of award and commence the works on the first works comprised in the contract within the time of completion specified in the Salient Features.
5. We agree to abide by the Tender for a period of Ninety (90) calendar days from the date of opening of tender and shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Tender together with your written acceptance thereof and other relevant correspondence subsequent to the Tender shall constitute a binding Contract between us.
7. We understand that you are not bound to accept the lowest or any tender you may receive, and that you will not reimburse any expenses incurred by us in preparing and submitting the Tender or otherwise in connection with the Tender.

8. As a guarantee for the performance of the undertakings and obligations of this Tender, we submit herewith 1% Earnest Money / Bid Security in shape of Pay Order issued by the _____(name of Bank) vide No._____ dated _____ made in favor of “Secretary, Board of Intermediate Education, Karachi” and made payable to you without any reference to us and valid for 120 calendar days from the date of submission of Tender.

9. The Tender Documents referred to above constitute a part of this Tender and comprise of the documents listed hereunder:
 - a) Instructions to bidders.
 - b) Salient Features / Terms & Condition of the Tender.
 - c) Evaluation Criteria.
 - d) Form of Agreement.
 - e) Scope of work / Schedule of Requirement.
 - f) The Addendum (if any)
 - g) The Drawings (if any).

Signature: _____

In the capacity of _____
 duly authorized to sign bids for and on behalf of



 (Name of Bidder in Block Capitals)

Dated: _____

Address _____

Witness:
 (Signature) _____

Address:

Occupation _____



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S.No.	Specification	Quantity	APPROXIMATELY DAYS	Rate with all taxes	Total
1	Pair of Folding Table Size 18 x 24 (Top Laminated) & Chair <i>(Rate to be quoted with available stock)</i>	Approx. 80,000 Pairs of Table & Chair	40	Rs. _____ per day per pair	
2	Qanaat in the size of 15' x 7'	6000	40	Rs. _____ per day per item	
3	Tent (Shaamiyana) in the size of 15' x 30'	4800	40	Rs. _____ per day per item	
4	Water Tanki	400	40	Rs. _____ per day per tanki	
5	Pedestal Fan	4800	40	Rs. _____ per day per fan	
6	Jug	350	40	Rs. _____ per day per Jug	
7	Glass	650	40	Rs. _____ per day per Glass	
				Total=	



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	<i>Rupees In Words</i>	<i>Rupees In Figures</i>
Total cost of the Bid: (as offered by the Bidder)		
1% (Three percent) amount of the Bid Price Bid Security (Refundable)		
5% (Five percent) amount of the Contract Price Performance Security (Refundable)		

AGREEMENT

THIS AGREEMENT is executed at KARACHI, on this day _____, 2019

BETWEEN

M/s. Board of Intermediate Education, Karachi through its Procurement Wing, Admin General Section, located at Bakhtiyari Youth Center North Nazimabad, Karachi, hereinafter called and referred to as "BIEK" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the **FIRST PART**.

AND

M/s. _____, having its office at _____ hereinafter referred to as "THE SERVICE PROVIDER" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its _____, Mr. _____, holding CNIC No: _____ on the **SECOND PART**.

WHEREAS "BIEK" intends to obtain Decoration Items & Furniture for Annual Examinations 2019 at Examination Centers vide Tender No. BIE/AG/L&N/384/2019.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:

WITNESSETH

"BIEK" hereby offer to appoint M/s. _____, as their official Service Provider for the specific purpose of "Decoration Items & Furniture for Annual Examinations 2019 at Examination Centers" in respect of the same with "BIEK" before the determination of scope of services on suitable scale with any / all other relevant details as suggested & advised for Decoration Items & Furniture for Annual Examinations 2019 at Examination Centers. "THE SERVICE PROVIDER" hereby agree to the offer of the "BIEK" in acceptance of the terms & conditions here in below forth.

Article I:
DUTIES & SCOPE OF WORK AND AGREEMENT

- 1.1 "THE SERVICE PROVIDER" agrees to provide any / all kind of decoration services to "BIEK" whenever and wherever required as per the terms & conditions of this Agreement.
- 1.2 "THE SERVICE PROVIDER" will coordinate their work with Assistant Controller / Superintendent Examination General Section of the "BIEK" who will assist "THE SERVICE PROVIDER" in supervision of proposed service(s)/ work(s).
- 1.3 "THE SERVICE PROVIDER" is bound to provide items according to the terms & conditions vide Tender No. BIE/AG/ L&N/ 384/2019.
- 1.4 The Scope of work and services may varies and the Service Provider will provide the same in accordance to the Variation Order.
- 1.5 Transportation / Cartage / Deliveries will be the responsibility of the Service Provider.
- 1.6 All terms & conditions vide Tender No. BIE/AG/L&N/384/2019 will be the integral part of this agreement.

Article II
SCOPE OF PROFESSIONAL SERVICES:

2.1 "THE SERVICE PROVIDER" hereby agree and acknowledge for the periodic supervision of the services and to check the execution of services in accordance with the Description & Specification vide Tender No.BIE/AG/L&N/384/2019.

2.2 "THE SERVICE PROVIDER" hereby agree and acknowledge the acceptance of attending the meetings with the Head of Procurement Wing Admin General Section "BIEK" as & when required.

2.3 Quality of Furniture Items should be matched as per BOQ mentioned in the bidding documents.

Article III
REMUNERATION

3.1 The cost offered by the Service Provider is Rs. _____ (inclusive of all taxes) for Decoration Items & Furniture for Annual Examinations 2019 at Examination Centers but limited to in tender vide No. BIE/AG/L&N/384/2019 variation may occurred.

3.2 Liquidity damages as per SPPRA rules will be imposed for which the M/s. _____ failed to deliver as per standard or in accordance to the entitlement / authorization.

3.3 Payment will be made after submission of Delivery Challan and Bill along with the Satisfactory completion certificate from the concerned officers.

3.4 Performance Security 5% of total amount should be submitted in shape of Pay Order before signing of Contract Agreement.

3.5 All Government taxes (including Income tax and stamp duties), levies and charges will be charges as per applicable rates / denomination.

3.6 Stamp duty 0.35% for Services against total value of Work will be levied accordingly.

3.7 This Agreement includes, the "Decoration Items & Furniture for Annual Examinations 2019 at Examination Centers" discussions with "BIEK" before the determination of scope of work with any / all other relevant details for presentation to "BIEK". The description

Integrity Pact

Declaration of Charges, Fees, Commission, Taxes, Levies etc payable by the company/firm/agency works;

M/s _____, the supplier hereby declares that:

(a) Its intention not to obtain the procurement work of any Contract, right, interest, privilege, or other obligation or benefit from the Board of Intermediate Education Karachi or any administrative or financial offices thereof or any other department under the control of the Board of Intermediate Education Karachi through any corrupt practice(s).

(b) Without limiting the generality of the forgoing the company/firm/agency represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the Board of Intermediate Education Karachi directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the Board of Intermediate Education Karachi, except that which has been expressly declared pursuant hereto.

(c) The company/firm/agency/ accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the Board of Intermediate Education Karachi under any law, contract, or other instrument, be stand void at the discretion of the Board of Intermediate Education Karachi.

(d) Notwithstanding any right and remedies exercised by the Board of Intermediate Education Karachi in this regard, company/firm/agency agrees to indemnify the Board of Intermediate Education Karachi for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the Board of Intermediate Education Karachi in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the company/firm/supplier/agency/service provider as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the Board of Intermediate Education Karachi.

Note:

This integrity pact is mandatory requirement other than auxiliary services / works.

Stamp & Signature



**BOARD OF INTERMEDIATE EDUCATION,
BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,
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SUMMARY OF TURN-OVER OF LAST THREE YEARS		
YEAR-2016	YEAR-2017	YEAR-2018
TOTAL:		

CERTIFICATE

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same. I/We guarantee to supply/deliver/install the items exactly in accordance with the requirements and enclosed the Bid Security payable to Board of Intermediate Education, Karachi.

SIGNATURE WITH DATE:

NAME OF FIRM:

ADDRESS OF FIRM:

FULL NAME OF CONCERNED PERSON:

CNIC NUMBER:

POSITION HELD IN:

PHONE NUMBER(S):

MOBILE NUMBER(S):

FAX NUMBER(S):

NATIONAL TAX NUMBER:

GENERAL SALES TAX NUMBER:

STAMP OF THE FIRM:

PAY ORDER NUMBER:

BANK & BRANCH NAME:

DATED:

FOR RUPEES:

DRAWN:

as Bid Security is enclosed herewith.