



**BOARD OF INTERMEDIATE EDUCATION,
BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,
KARACHI-74700**

Phones:

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STANDARD BIDDING DOCUMENTS FOR NATIONAL COMPETITIVE BIDDING

SINGLE STAGE – ONE ENVELOPE PROCEDURE

***TENDER FOR PROCUREMENT OF STATIONERY,
CONSUMABLE ARTICLES & ELECTRICAL ITEMS***

**IN RESPECT OF THE
BIEK/AG/L&N/ 384/2019**

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)



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INSTRUCTIONS TO BIDDERS & GENERAL
CONDITIONS OF CONTRACT:

The Instructions to Bidders (ITB) and General Conditions of Contract (GCC) applied in this Contract shall be the same as per Standard Bidding Documents for Goods, issued by SPPRA. For further references the same may be downloaded from SPPRA's website www.pprasindh.gov.pk or it may be provided from this Office if it may be demanded by the bidder. Whenever there is a conflict, the provisions hereafter shall prevail over those in the Instructions to Bidders & General Conditions of Contract. The corresponding clause number of the ITB & GCC is indicated in parentheses.

BID DATA SHEET

INTRODUCTION		
ITB 1.1	Name of Contract	Procurement of Stationery, Consumable articles & Electrical Items
ITB 4.1	Name of Procuring Agency	Board of Intermediate Education Karachi
ITB 6.1	Procuring agency's address, telephone, telex, and facsimile numbers	Board of Intermediate Education, Bakhtiyari Youth Center North Nazimabad Tel: 99260211 99260212 99260213 Fax: 99260203 & 99260208
ITB 8.1	Language of the bid	English or Urdu

BID PRICE AND CURRENCY	
ITB 11.2	The price shall be in Pakistani currency inclusive of all Taxes, Transportation, Material and Labour charges involved therein.
ITB 11.5	During the entire period of bid validity, the price shall be fixed and the bidder will have to supply the required items as per specifications and quoted rates.



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PREPARATION AND SUBMISSION OF BIDS

ITB 13.3 (d)	Qualification Requirements	<ul style="list-style-type: none"> • 03 years experience in the relevant field • Turn-over of at least last three years having a sum of minimum Rupees 5 Million • Registration with Federal Board of Revenue (FBR), for Income Tax and Sales Tax in case of procurement of goods • Satisfactory Completion Certificates from 3 reputed clients of recent assignments /jobs of similar work. • Samples of the quoted items (mandatory) • An Affidavit on Stamp Paper that the firm has never been Blacklisted
ITB 15.1	Amount of bid security (refundable)	<ul style="list-style-type: none"> • 3% (Three percent) of the bid price, which should be submitted in shape of Pay Order in the name of <i>Secretary</i>, Board of Intermediate Education Karachi and shall remain valid for a period of 28 days beyond the validity period for bid.
ITB 16.1	Bid Validity Period	90 days from the date of opening of Tender.
ITB 17.1	Number of copies	02 Copies of the Bid shall be submitted by the bidder. One original and one photocopy of the same.
ITB 18.2 (a)	Address for bid submission	The Procurement Wing, <i>Admin General Section</i> Ground Floor, Chairman's Secretariat, Board of Intermediate Education, Karachi.
ITB 18.2 (b)	IFB title and number	Title: Procurement of Stationery, Consumable articles & Electrical Items IFB No: BIE/AG/L&N/ 384/2019 Dated: 27-02-2019
ITB 19.1	Deadline for bid submission	<u>Tuesday 19th March 2019 up to 2:30 p.m</u> Sealed bids duly filled-in, mentioning on top of the envelope " <i>Tender for Procurement of Stationery, Consumable articles & Electrical Items.</i> "
ITB 22.1	Time, date, and place for bid opening	Bids duly stamped on each document must be submitted in the office of the <i>Admin General Section</i> (Chairman's Secretariat), Ground Floor, Board of Intermediate Education, Karachi, in a sealed cover on 19-03-2019 up to <u>2:30 P.M</u> and will be opened on the same day at <u>03:00 P.M</u> in the presence of bidders' representatives who wish to attend.
ITB 25.4 (b)	Delivery schedule	The delivery will have to be made at our site within stipulated time as mentioned in the Contract Award. Minimum time period will be at least 60 days after issuance of contract award which may be increased or decreased due to demand of time/situation.



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BID EVALUATION CRITERIA

Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.

Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security or specimen/samples shall be rejected.

Bids of those bidders treated Non Responsive who fail to submit the samples of required items at the time of opening of bids.

Prior to submission of bids, the bidders may obtain further information and completely satisfy themselves about the required items for which they are bidding for.

An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

The offered products should be prime quality products. Cheap products of low quality or substandard shall not be accepted and the said bid shall be treated as Irresponsive.

Inferior, low quality or substandard products will be rejected and Security Money shall be forfeited and the bidder may also be blacklisted.

The bidder with the “Lowest Evaluated Cost” but not necessarily the “Lowest Submitted Price” shall be awarded the Procurement Contract.

SECTION III. SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. DEFINITIONS (GCC CLAUSE 1)

1)	GCC 1.1 (g)	The Procuring agency is:	Board of Intermediate Education, Karachi.
2)	GCC 1.1 (h)	The Procuring agency's country is:	Islamic Republic of Pakistan.
3)	GCC 1.1 (j)	The Project Site is:	Same as GCC 1.1(g) mentioned above.

2. COUNTRY OF ORIGIN (GCC CLAUSE 3)

All countries and territories as indicated in Part Two Section VI of the bidding documents, “Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement”.



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3. PERFORMANCE SECURITY (GCC CLAUSE 7)

1)	GCC 7.1	The amount of performance security, as a percentage of the Contract Price, shall be Ten (10) percent of the Contract Price which should be submitted in shape of Pay Order in the name of <i>Secretary</i> , Board of Intermediate Education Karachi.
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4. RESOLUTION OF DISPUTES (GCC CLAUSE 28)

The dispute resolution mechanism to be applied pursuant to relevant SPPRA Rules.

5. GOVERNING LANGUAGE (GCC CLAUSE 29)

1)	GCC 29.1	The Governing Language shall be:	English.
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6. NOTICES (GCC CLAUSE 31)

GCC 31.1 — Procuring agency's address for notice purposes:

Office of the Admin General Section, (Chairman's Secretariat), Ground Floor, Board of Intermediate Education, Karachi.

7. PENALTY

- 1) Preferred penalties according to the issue\subject may be imposed upon the Supplier(s) such as:
 - i. rejection of the unsatisfactory Supplied material
 - ii. Blacklisting of the firm
 - iii. Liquidity damages shall be imposed as per SPPRA Rules.
 - iv. forfeiting of whole Security amount

Anyone or more than one from the aforesaid penalties may be imposed upon the Supplier(s) in the following cases:

- a) In case of transgression/deviation of the time given in the Contract Award
- b) In case of transgression, deviation, mistake or low quality found in the supplied Item(s)
- c) In case the specification, quantity, rate or stuff of a Tender in certain item or items are approved and the Bidder backs out of his commitment on any pretext or fails to supply the material or complete the job in time or in the required criteria.

8. SUBJECT TO RELEVANT SPPRA RULES, THE COMPETENT AUTHORITY RESERVES THE RIGHT TO:

- (a) divert/distribute a particular work among different Bidders on the lowest approved rate(s) in the interest of the office due to demand of time/situation.
- (b) accept or reject all or any bid.
- (c) increase or decrease quantity without any notice at any time/stage subject to ITB Clause 29.



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9. SPECIAL CLAUSE (TERMS & CONDITIONS)

- 1) Under following conditions bid will be rejected:-
 - i. Conditional and telegraphic bids/tenders
 - ii. Bids not accompanied by Bid Security of required amount and form
 - iii. Bids received after specified date and time
 - iv. Bids of Blacklisted firms
 - v. Required Samples not submitted along with bids
- 2) Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.
- 3) Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.
- 4) Prior to submission of bids, the bidders may obtain further information and completely satisfy themselves about the required items for which they are bidding for.
- 5) An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.
- 6) The offered products should be prime quality products. Cheap products of low quality or substandard shall not be accepted and the said bid shall be treated as Irresponsive.
- 7) Inferior, low quality or substandard products will be rejected and Security Money shall be forfeited and the bidder may also be blacklisted.
- 8) The bidder with the “Lowest Evaluated Cost” but not necessarily the “Lowest Submitted Price” shall be awarded the Procurement Contract subject to compatibility/suitability of the item(s).
- 9) The bidder shall supply the article(s) as per approved specifications mentioned in the Contract Award. The article(s) not found in conformity with the approved specifications shall be rejected at the risk & cost of the bidder.
- 10) The Contract Award may be assigned at any time during the period of bid validity.
- 11) The successful bidder will have to deposit **Performance Security @ 10%** of the value of Contract Award which is refundable after Ninety days of the satisfactory completion of supplies.
- 12) The amount of Performance Security is in addition to the amount of Bid Security which should be deposited by the successful bidder(s). Bid Security shall remain valid for a period of 28 days beyond the validity period for bids, whereas Performance Security shall be released ninety days beyond the date of completion of contract to cover defects liability period subject to final acceptance by the procuring agency.



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- 13) Placement of Contract Award will be subject to payment of Performance Security.
- 14) The material shall be delivered to Storekeeper, through the concerned Officers as the case may be, against delivery challan in triplicate along with samples of material in duplicate. Two copies of the bills and challan shall be retained by the Storekeeper while the third copy shall be returned to the supplier for his own record.
- 15) The items should be supplied strictly in accordance with the approved samples.
- 16) The delivery will have to be made at our site within stipulated time as mentioned in the Contract Award. Minimum time period will be at least 60 days after issuance of contract award which may be increased or decreased due to demand of time/situation.
- 17) SPPRA Rules-2010 (Amended 2013) shall strictly be followed.

10. EQUIVALENCY OF STANDARDS AND CODES

Reference to brand name, catalogue number or country where used, they should always be read with followed by the words “or at least equivalent.”

Reference to the required weight/grammage where used, a difference of plus/minus 05 should be tolerated.

SECTION-IV.

SCHEDULE OF REQUIREMENTS

SCHEDULE OF REQUIREMENTS:

The delivery will have to be made at our site within stipulated time as mentioned in the Contract Award. Minimum time period will be at least 60 days after issuance of contract award which may be increased or decreased due to demand of time/situation.

**BOARD OF INTERMEDIATE EDUCATION,**BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,
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TECHNICAL SPECIFICATIONS
STATIONERY & CONSUMABLE ITEMS

S.No.	Specification	Qty	Rates with all Govt. Taxes	Total	Samples Required
1	Ball Points (0.8mm) Clipper Dollar OR Equivalent (Blue-800, Black-700, Red-300 & Green-200)	2000 Pkts	Rs.----- Per Pkt		YES
2	Pointer Pen Assorted Colors 0.5mm Dollar OR Equivalent	1500 Pkts	Rs.----- Per Pkt		YES
3	Pilot Hitec Point V7 (Pure Liquid Ink) Red-100, Blue-300, Black-300, Green-100	800 Pkts	Rs.----- Per Pkt		YES
4	Pilot Hitec Point V5 (Pure Liquid Ink) Red-50, Blue-50, Black-50, Green-50	200 Pkts	Rs.----- Per Pkt		YES
5	Gel Pen (0.10mm) Assorted Colors M&G OR Equivalent Black-50, Green-50	100 Pkts	Rs.----- Per Pkt		YES
6	Marker 90 Dollar OR Equivalent (400-Black, Blue-400, Red-100, Green-100)	1000 Pkts	Rs.----- Per Pkt		YES
7	Marke 70 Dollar OR Equivalent (300-Black, Blue-300, Red-100, Green-100)	800 Pkts	Rs.----- Per Pkt		YES
8	Pencil (HB) Deer / Goldfish OR Equivalent	800 Doz.	Rs.----- Per Doz.		YES
9	Card Board (Four Different Color) In the Size of 8" x 13" (195 Gram on the basis of 5cm x 8cm)	15000 Sheets	Rs.----- Per Sheet		YES
10	High Lighter-Chisel Tip Delli (ES-600) or Equivalent Assorted Colors	400 Pieces	Rs.----- Per Piece		YES
11	Gum Stick (21 Grams) Dollar OR Equivalent	600 Pieces	Rs.----- Per Piece		YES
12	Gum Stick with Ball (21 ml) Dollar OR Equivalent	300 Pieces	Rs.----- Per Piece		YES
13	Eraser Soft AL-30 Pelikan OR Equivalent	500 Pieces	Rs.----- Per Piece		YES
14	Eraser Stadler Mars Plastic (Germany) Big Size	05 Pkt	Rs.----- Per Pkt		YES
15	Glue / Gum Bottle (1000 Grams) Dollar OR Equivalent	500 Bottles	Rs.----- Per Bottle		YES



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S.No.	Specification	Qty	Rates With all Govt. Taxes	Total	Samples Required
16	Scale 12" Steel (Fine Quality)	300 Pieces	Rs.----- Per Piece		YES
17	Paper Pins (50 Gram) China OR Equivalent	1500 Pkts	Rs.----- Per Pkt		YES
18	Gem Clip (36mm) Apex OR Equivalent	1500 Pkts	Rs.----- Per Pkt		YES
19	Gem Clip (50mm) Apex OR Equivalent	500 Pkts	Rs.----- Per Pkt		YES
20	Scotch Tape 7M Brand OR Equivalent (1" x 70 Meter)	200 Pieces	Rs.----- Per Piece		YES
21	Scotch Tape 7M Brand OR Equivalent (3" x 70 Meter)	200 Pieces	Rs.----- Per Piece		YES
22	Tags Bunch (5 Inch) of 100 Nos. For File Covers	200 Bunches	Rs.----- Per Bunch		YES
23	Rubber Band Superior Quality (100 Grams)	1000 Pkts	Rs.----- Per Pkt		YES
24	Stapler Machine Stapling Capacity: 50 pages /80g Measure : 38.5 x 30 x 33cm; Applicable Staples: 24/6 26/6 24/8 26/6 Max/Opal OR Equivalent	500 Pieces	Rs.----- Per Piece		YES
25	Office Depot Lever Arch File A4 2 Ring 75mm Bkack	100 Pieces	Rs.----- Per Piece		YES
26	Staple Wire (23/8) Waashin OR Equivalent	20 Pkts	Rs.----- Per Pkt		YES
27	Staple Wire (23/13) Waashin or Equivalent	20 Pkts	Rs.----- Per Pkt		YES
28	Staple Wire (23/17) Waashin or Equivalent	20 Pkts	Rs.----- Per Pkt		YES
29	Staple Wire (23/20) Waashin or Equivalent	20 Pkts	Rs.----- Per Pkt		YES
30	Staple Wire (23/24) Waashin or Equivalent	20 Pkts	Rs.----- Per Pkt		YES



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S.No.	SPECIFICATION	QTY	RATES INCLUDING ALL GOVT. TAXES	TOTAL	Samples Required
31	Staple Wire (24/6 & 26/6) Waashin or Equivalent	3000 Pkts	Rs.----- Per Pkt		YES
32	Heavy Duty One Hole Punch (Single) <ul style="list-style-type: none"> • Maximum Capacity up to 20 sheets • Hole diameter-6mm • With easy empty clippings receptacle design 	300 Pieces	Rs.----- Per Piece		YES
33	Damper Sponge Plastic Base	200 Pieces	Rs.----- Per Piece		YES
34	Citizen Calculator Check & Correct CT9914d OR Equivalent	100 Pieces	Rs.----- Per Piece		Brochure
35	Doc Clips Size 51mm	500 Pieces	Rs.----- Per Piece		YES
36	Register (200 Pages) Size 8.5"x13.5" & 68 Gram White Ruled Fine Quality	200 Nos.	Rs.----- Per Piece		YES
37	Register (300 Pages) 8.5"x13.5" & 68 Gram White Ruled Fine Quality	200 Nos.	Rs.----- Per Piece		YES
38	Type Writer Ribbon For Olympia Carrera de Luxe MD	30 Pieces	Rs.----- Per Piece		YES
39	Type Writer Correction Spool Olympia Carrera de Luxe MD	10 Pkts	Rs.----- Per Piece		YES
40	Type Writer Ribbon For Panasonic R540	8 Pieces	Rs.----- Per Piece		YES
41	Type Writer Correction Spool For Panasonic R540	4 Pieces			YES
42	Stamp Pad 7cm x 11cm (Medium) Black-300, Green-100, Red-50, Blue-150	600 Pieces	Rs.----- Per Piece		YES
43	Ink for Stamp pads (without oil) Blue-300, Black-400, Red-150, Green-150	1000 Pieces	Rs.----- Per Piece		YES
44	Ink for Stamp pads (without oil) (500 ML) Bottle Tosla OR Equivalent	50 Bottles	Rs.----- Per Bottle		YES



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S.No.	SPECIFICATION	QTY	RATES INCLUDING ALL GOVT. TAXES	TOTAL	Samples Required
45	Paper Weight Marble (Size 2" x 2")	250 Pieces	Rs.----- Per Piece		YES
46	Paper Cutter L 0.5mm, G 0.6mm	200 Pieces	Rs.----- Per Piece		YES
47	White Correction-Pen 8 ML Pelikan OR Equivalent	400 Pieces	Rs.----- Per Piece		YES
48	Sharpener Plastic Small Size	100 Pieces	Rs.----- Per Piece		YES
49	White Glue (Germany) 5KG	20 Jar	Rs.----- Per Jar		YES
50	Knife Wooden Handel (4" Blade)	100 Pieces	Rs.----- Per Piece		YES
51	Cotton Waste White Fine Quality Weight 200 Gram	200 Pkts	Rs.----- Per Pkt		YES
52	Thread Ball 4/10 (250 Grams) Fine Quality	1500 Kg	Rs.----- Per Kg		YES
53	String (Sutli) 4-Ply in shape of Ball weighing One Kg (Fine Quality)	4000 Kg	Rs.----- Per Kg		YES
54	Insect Killer Spray (400 ML) Morteen OR Equivalent	500 Pieces	Rs.----- Per Piece		YES
55	Air Freshener Spray (300 ML)	500 Pieces	Rs.----- Per Piece		YES
56	Duster Cloth Cotton Fine Quality Size 18" x 24"	1000 Pieces	Rs.----- Per Piece		YES
57	Duster Yellow (Superior Quality) Size 18" x 24"	500 Pieces	Rs.----- Per Piece		YES



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S.No.	SPECIFICATION	QTY	RATES INCLUDING ALL GOVT. TAXES	TOTAL	Samples Required
58	Towel White Color Fine Quality Size 27" x 54" of 450 Grams	400 Pieces	Rs.----- Per Piece		YES
59	Towel Assorted Color Fine Quality Size 27" x 54" of 450 Grams	600 Pieces	Rs.----- Per Piece		YES
60	Glass Tumbler Toyo Nasic OR Equivalent	800 Pieces	Rs.----- Per Piece		YES
61	Jug Plastic With Cover (1½ Liter) Food Grade	250 Pieces	Rs.----- Per Piece		YES
62	Dish Washing Soap (70 Grams) Max OR Equivalent	500 Pieces	Rs.----- Per Piece		YES
63	Dish Washing Powder (425 Grams) Max OR Equivalent	500 Pieces	Rs.----- Per Piece		YES
64	Washing Powder (100 Grams) Surf / Ariel OR Equivalent	200 Pieces	Rs.----- Per Piece		YES
65	Toilet Soap (115 Grams) Capri / Lux OR Equivalent	1500 Pieces	Rs.----- Per Piece		YES
66	Nylon Soap 101 OR Equivalent	200 Pieces	Rs.----- Per Piece		YES
67	Toilet Roll Rose Petal OR Equivalent	500 Pieces	Rs.----- Per Piece		YES
68	Tissue Paper Box 150x2-Ply Superior Quality Rose Petal OR Equivalent	500 Box	Rs.----- Per Box		YES
69	Water Cooler (17 Liters) Rehbar OR Equivalent	150 Pieces	Rs.----- Per Piece		YES
70	Steel Wool (Junna)	100 Pieces	Rs.----- Per Piece		YES
71	Dust Bin Size: Height 11", Dia 10"	250 Pieces	Rs.----- Per Piece		YES



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S.No.	SPECIFICATION	QTY	RATES INCLUDING ALL GOVT. TAXES	TOTAL	Samples Required
72	Polythene Bags for Dust Bin (40/80 Micron) size 16" x 22" Plain	400 Kg	Rs.----- Per Kg		YES
73	Polythene Bags with Handle (60/120 Micron) size 12" x 18" Plain	400 Kg	Rs.----- Per Kg		YES
74	Polythene Bags (Size L-22½" W-16") Two Color in above 70/140 Micron (With Printing as per Sample)	1700 Kg	Rs.----- Per Kg		YES
75	Telephone Sets With CLI Panasonic KX T2378 OR Equivalent	100 Pieces	Rs.----- Per Pieces		YES
76	Bed Sheets (Single Bed)	12 Piece	Rs.----- Per Pieces		YES
77	Paper (White Glazed Pakistani Flying) 50-55 Grams having 500 Sheets / Ream size 14" x 8 ½" Approximately	150 Reams	Rs.----- Per Ream		YES
				TOTAL =	



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ELECTRICAL ITEMS

S.No.	SPECIFICATION	QTY	RATES INCLUDING ALL GOVT. TAXES	TOTAL	Samples Required
78	Capacitor 4.5 Fuji OR Equivalent	250 Pieces	Rs.----- Per Piece		YES
79	Dimmer Aqua OR Equivalent	150 Pieces	Rs.----- Per Piece		YES
80	Extension Wire Heavy Duty Fine quality Camelion OR Equivalent	150 Pieces	Rs.----- Per Piece		YES
81	Circuit Breaker with 3-Pin 20 Amp Busch OR Equivalent	100 Pieces	Rs.----- Per Piece		YES
82	Power Plug 3-Pin 20 Amp Busch OR Equivalent	100 Pieces	Rs.----- Per Piece		YES
83	Power Plug 3-Pin 30 Amp Busch OR Equivalent	200 Pieces	Rs.----- Per Piece		YES
84	Electromagnetic Ballast (Chowk) 36 Watt (Philips or Equivalent)	250 Pieces	Rs.----- Per Piece		YES
85	Fluorescent Lamp (Tube Light) 36 Watt (Philips or Equivalent)	200 Pieces	Rs.----- Per Piece		YES
86	LED Bulb 50 Watts (Choori Wala)	100 Pieces	Rs.----- Per Piece		YES
87	LED Bulb 50 Watts (Pin Wala)	100 Pieces	Rs.----- Per Piece		YES
88	Energy Saver 24 Watt (Choori Wala) Philips OR Equivalent	350 Pieces	Rs.----- Per Piece		YES
89	Energy Saver 24 Watt (Pin Wala) Philips OR Equivalent	350 Pieces	Rs.----- Per Piece		YES
90	Air Blower 500 Watt Makita OR Equivalent 1600 RPM Air Speed: 1.2 – 2.9 M /Min,	02 Pieces	Rs.----- Per Piece		YES



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S.No.	SPECIFICATION	QTY	RATES INCLUDING ALL GOVT. TAXES	TOTAL	Samples Required
91	Bulb 100 Watts (Pin Wala)	25 Pieces	Rs.----- Per Piece		YES
92	Wire Clips Size 5	30 Pkts	Rs.----- Per Pkt		YES
93	Wire Clips Size 6	30 Pkts	Rs.----- Per Pkt		YES
94	Wire Clips Size 7	30 Pkts	Rs.----- Per Pkt		YES
95	Wire Clips Size 8	30 Pkts	Rs.----- Per Pkt		YES
96	Wire Clips Size 9	30 Pkts	Rs.----- Per Pkt		YES
97	Wire Clips Size 10	30 Pkts	Rs.----- Per Pkt		YES
98	2-Pin Socket 15 Amp PPI Original Mesco OR Equivalent	200 Doz.	Rs.----- Per Doz.		YES
99	Switch 15 Amp PPI Original Mesco OR Equivalent	200 Doz.	Rs.----- Per Doz.		YES
100	Pendulum Holder 15 Amp (Choori Wala) PPI / WAJWA OR Equivalent	200 Pieces	Rs.----- Per Piece		YES
101	Pendulum Holder 15 Amp (Pin Wala) PPI / WAJWA OR Equivalent	200 Pieces	Rs.----- Per Piece		YES
102	Wiring Duct Size ¾" of 10 Feet	250 Pieces	Rs.----- Per Piece		YES
103	Wall Holder 15 Amp (Pin Wala) PPI / WAJWA OR Equivalent	300 Pieces	Rs.----- Per Piece		YES
104	Electric Wire 3/29 Supreme Original Million OR Equivalent	12 Coils	Rs.----- Per Coil		YES



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S.No.	SPECIFICATION	QTY	RATES INCLUDING ALL GOVT. TAXES	TOTAL	Samples Required
105	Electric Wire 7 /36 Supreme Original Million OR Equivalent	12 Coils	Rs.----- Per Coil		YES
106	Electric Wire 7/44 Supreme Original Million OR Equivalent	10 Coils	Rs.----- Per Coil		YES
107	Electric Wire 23/76 Supreme Original Million OR Equivalent	15 Coils	Rs.----- Per Coil		YES
108	Electric Wire 40/76 Supreme Original Million OR Equivalent	12 Coils	Rs.----- Per Coil		YES
109	Electric Wire Flexible 3-Core 110 /76 (Heavy Duty) Million OR Equivalent	02 Coils	Rs.----- Per Coil		YES
110	PVC Round Block (Normal Size)	20 Dozen	Rs.----- Per Dozen		YES
111	Ceiling Fan 56" 220/ 230 Volt 315 RPM Pak delux-Millat delux OR Equivalent	50 Pieces	Rs.----- Per Piece		YES
112	Bracket Fan 18" 220/ 230 Volt 1350 RPM Pak – Millat OR Equivalent	50 Pieces	Rs.----- Per Piece		YES
113	2 Hole PVC Board with Top	100 Pieces	Rs.----- Per Piece		YES
114	3 Hole PVC Board with Top	200 Pieces	Rs.----- Per Piece		YES
115	4 Hole PVC Board with Top	200 Pieces	Rs.----- Per Piece		YES
116	5 Hole PVC Board with Top	200 Pieces	Rs.----- Per Piece		YES
117	6 Hole PVC Board with Top	200 Pieces	Rs.----- Per Piece		YES
118	Cut Screw $\frac{3}{4}$ " Adamjee Brand OR Equivalent	05 Packets	Rs.----- Per Pkt		YES



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S.No.	SPECIFICATION	QTY	RATES INCLUDING ALL GOVT. TAXES	TOTAL	Samples Required
119	Cut Screw 1” Adamjee Brand OR Equivalent	05 Packets	Rs.----- Per Pkt		YES
120	Cut Screw 1 1/2” Adamjee Brand OR Equivalent	05 Packets	Rs.----- Per Pkt		YES
121	Cut Screw 2” Adamjee Brand OR Equivalent	05 Packets	Rs.----- Per Pkt		YES
122	W.D. 40 Spray Original	10 Pieces	Rs.----- Per Piece		YES
123	Electric Tape (Japan) Red & Black Nito OR Equivalent	250 Pieces	Rs.----- Per Piece		YES
124	Male / Female (Plug Socket)	250 Pieces	Rs.----- Per Piece		YES
125	Light Multi Plug Socket Piano OR Equivalent	200 Pieces	Rs.----- Per Piece		YES
126	2-Pin Plug Mesco OR Equivalent	100 Pieces	Rs.----- Per Piece		YES
127	3-Pin Plug Mesco OR Equivalent	100 Pieces	Rs.----- Per Piece		YES
128	Bed Switch Piano OR Equivalent	200 Pieces	Rs.----- Per Piece		YES
129	UPS Battery (Model MB 625) Paramatrix(12 Volt 7A /20 Hz)	12 Pieces	Rs.----- Per Piece		YES
130	Dowel (Keel) Steel Taiwan No.1 Size=1	5 Kgs.	Rs.----- Per KG		YES
131	Dowel (Keel) Steel Taiwan No.1 Size= 1 1/2”	5 Kgs.	Rs.----- Per KG		YES
132	Dowel (Keel) Steel Taiwan No.1 Size= 2”	5 Kgs.	Rs.----- Per KG		YES
133	Light Plug Socket Board	150 Pieces	Rs.----- Per Piece		YES



BOARD OF INTERMEDIATE EDUCATION,
BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,
KARACHI-74700

S.No.	SPECIFICATION	QTY	RATES INCLUDING ALL GOVT. TAXES	TOTAL	Samples Required
134	Door Bell (Cordless)	50 Pieces	Rs.----- Per Piece		YES
135	2- Pair Wire Coil of 90 Meter Pure Copper	06 Coils	Rs.----- Per Coil		YES
136	4- Pair Wire Coil of 90 Meter Pure Copper	06 Coils	Rs.----- Per Coil		YES
137	6- Pair Wire Coil of 90 Meter Pure Copper	06 Coils	Rs.----- Per Coil		YES
138	Telephone Handset Cord	12 Dozen	Rs.----- Per Dozen		YES
139	1-Port Telephone Junction Box (Roset) (Terminal wiring CAT3 for analog digital phone)	12 Dozen	Rs.----- Per Dozen		YES
				GRAND TOTAL =	

	<i>Rupees In Words</i>	<i>Rupees In Figures</i>
Total cost of the Bid: <i>(as offered by the Bidder)</i>		
3% (three percent) amount of the Bid Price Bid Security (Refundable)		
10% (ten percent) amount of the contract value as performance security (Refundable)		

AGREEMENT

This **AGREEMENT** is executed at KARACHI, on this day _____, **2019**.

BETWEEN

M/s. Board of Intermediate Education, Karachi, through its Secretary, hereinafter called and referred to as "BIEK" (when expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the **FIRST PART**.

AND

M/s _____, having its office at _____, **Karachi**, hereinafter referred to as "Supplier" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successors and assigns), through its Proprietor **Mr.** _____, holding **CNIC No.** _____ on the **SECOND PART**.

WHEREAS "BIEK" intends to obtain Stationery, Consumable Articles & Electrical Items "THE SUPPLIER" have offered to provide Stationery & Consumable Articles as per Technical Specification mentioned in bidding documents and handing over the material to the "BIEK" having accepted the offer.

"BIEK" hereby offer to appoint "THE SUPPLIER" as their official supplier for the supply of Stationery & Consumable Articles in respect with the Terms & Conditions of the Bidding documents. "THE SUPPLIER" hereby agrees to the offer of the "BIEK" in acceptance of the terms & conditions here in below forth.

ARTICLE –I

DUTIES & SCOPE OF SUPPLIES & AGREEMENT

1.1 requirement mentioned in Tender BOQ.

Article No.	Name of Article	Quantity	Rate per unit (Rs.)	Total Amount (Rs.)
			TOTAL =	

1.2 "SUPPLIER" agrees to provide item to "BIEK" whenever and wherever form is required as per the terms & conditions of this Agreement.

- 1.3 “ SUPPLIER” will coordinate with Superintendent, Admin General Section, of the “BIEK” who will assist “SUPPLIER” in Supervision of proposed work / supply.
- 1.4 “THE SUPPLIER” hereby agrees to accept variation if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 1.5 All logistic charges will be borne by “THE SUPPLIER”

ARTICLE-II
SCOPE OF PROFESSIONAL SERVICES:

- 2.1 “THE SUPPLIER” hereby agree and acknowledge for the periodic supervision of the work and to check the execution of work in accordance with the Description & Specification.
- 2.2 “ THE SUPPLIER” hereby agree and acknowledge the acceptance of attending the meetings with the Superintendent Admin General Section “BIEK” as & when required.
- 2.3 Delivery 60 days after issuance of work order.

ARTICLE-III
REMUNERATION

- 3.1 The cost offered by the Supplier is **Rs. _____/=** (Rupees _____ Only) (inclusive of all taxes) supply of Stationery, Consumable Articles & Electrical Items vide tender # **BIEK/AG/L&N/384/2019** variation may occurred. The cost is inclusive of labour/transportation/supplies/etc.
- 3.2 Liquidity damages as per SPPRA Rules.
- 3.3 Payment will be made after delivery and submission of invoice.
- 3.4 Performance Security 10% of total amount of Work order will be provided by the party.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / Work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es) Challan(s) / Levy(ies). If any on additional will be paid / borne by SUPPLIER as per SRO Notification.

ARTICLE-IV
ARBITRATION

- 4.1 In case of any dispute, difference or and question which may at any time arise between parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to Chairman BIEK whose decision will be binding on the parties and cannot be challenged in the court of law.

ARTICLE – V
TERMINATION

5.1 “BIEK” may terminate this agreement if the job is not executed according to the requirement at any time after issuing a 15 day’s notice.

ARTICLE –VI
NOTICE

6.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

ARTICLE –VII
INDEMNITY

7.1 “THE SUPPLIER” in its individual capacity shall indemnify and keep BIEK and any person claiming through BIEK fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by “THE SUPPLIER”, as a result of any defect in the title of BIEK or any fault, neglect or omission by “THE SUPPLIER” which disturbs or damage the reputation, quality or the standard of services provided by “THE BIEK” and any person claiming through the BIEK.

ARTICLE –VIII
INTEGRITY PACT

8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the BIEK or any administrative or financial offices thereof or any other department under the control of the BIEK through any corrupt practice(s).

8.2 Without limiting the generality of the forgoing the **M/s.**_____, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give anyone within the **BIEK** directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the **BIEK**, except that which has been expressly declared pursuant hereto.

8.3 **M/s.**_____, accepts full responsibility and strict liability for making any false declaration / statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract / order obtained aforesaid shall without prejudice to any other right & remedies available to the BIEK under any law, contract, or other instrument, be stand void at the discretion of the BIEK.

8.4 Notwithstanding any right and remedies exercised by the BIEK in this regard, **M/s.**_____, agrees to indemnify BIEK for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to BIEK in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the **M/s.**_____, as aforesaid for the purpose of obtaining or inducing procurement / work / service or other obligation or benefit in whatsoever from the BIEK.

Article - IX
MISCELLANEOUS

9.1 Any addition & alteration (s) made for item(s) as required by BIEK on the basis of sample or in course of the work in progress which entail extra time & labor and material on part of the supply, shall not be charged separately / extra on 'Quantum Merit' basis before & on final material handed over to the "BIEK". After FINALIZATION OF SAMPLE if any alteration(s), arise charges will be paid on mutually agreed upon.

9.2 The terms & conditions of this AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.

9.3 The validity of the contract will be effective from the date of issue of Purchase Order.

9.4 All terms and conditions of tender vide # BIE/AG/ L&N/ 105/2017 will be the integral part of this agreement and can't be revoked.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

"BIEK"
NAME: Zarina Rashid
CNIC# _____
Address: _____

M/s. _____
NAME: _____
CNIC # _____
Address: _____

WITNESS:

1. _____

2. _____

CNIC#
Address:

CNIC#
Address:



BOARD OF INTERMEDIATE EDUCATION,
BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,
KARACHI-74700

SUMMARY OF TURN-OVER OF LAST THREE YEARS		
YEAR-2016	YEAR-2017	YEAR-2018
TOTAL:		

CERTIFICATE

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same. I/We guarantee to supply/deliver/install the items exactly in accordance with the requirements and enclosed the Bid Security payable to Board of Intermediate Education, Karachi.

SIGNATURE WITH DATE:

NAME OF FIRM:

ADDRESS OF FIRM:

FULL NAME OF CONCERNED PERSON:

CNIC NUMBER:

POSITION HELD IN:

PHONE NUMBER(S):

MOBILE NUMBER(S):

FAX NUMBER(S):

NATIONAL TAX NUMBER:

GENERAL SALES TAX NUMBER:

STAMP OF THE FIRM:

PAY ORDER NUMBER:

BANK & BRANCH NAME:

DATED:

FOR RUPEES:

DRAWN:

as Bid Security is enclosed herewith.