BOARD OF INTERMEDIATE EDUCATION KARACHI

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SUBJECT:

ATTENDANCE OF BIDDERS TO WITNESS THE OPENING OF BIDS FOR PROCUREMENT OF DUPLICATING PAPERS, MASTER ROLLS & INK

NOTES & ORDERS

Attendance of Bidders or their representatives, with the remarks that on <u>15-01-2025</u> at <u>03:00 PM</u> all the bids were opened before us and with the observation that all the required codal formalities in accordance with the SPPRA rules were completed in the process of Opening of Proposals for **Procurement of Duplicating Papers**, Master Rolls & Ink.

S.NO	NAME OF BIDDER / REPRESENTATIVE	NAME OF THE FIRM	SIGNATURE
01.	ACENCY SUPPLY JAHERI	SALES MEN M.KASHITE	La Stit
02.	Ali Alchter Shah	Sindh Entorprises	0.1
03.	Rizwan Ahanet	D&A Business Machines Pot. Ltd	Quit:
04.	Saevil Mussain	ADD-Wise Sullhie & Serviers	Olu
05.	Khiza	Pros-Link	Minister
06.		Riso Traders	
07.		Askari Enterfrises	
08.		UBÃO Enterprises	



Bakhtiari Youth Center, North Nazimabad,

Karachi - 74700

Phones:

99260211 99260212 99260213

Method and procedure of procurement:

Open Competitive Bidding (NationalCompetitive Bidding) (Single Stage – One Envelope)

Description of work: PROCUREMENT OF DUPLICATING PAPERS, MASTER ROLLS & INK

Date of Opening: 15-01-2025 EPADS ID: S-241251208
BIDDERS' ELIGIBILITY/ QUALIFICATION REPORT & CRITERIA

S.No.	Eligibility/ Qualification Criteria	M/S. ADD-WISE SUPPLIES & SERVICES	M/S. ASKARI ENTERPRISES	M/S. O&A BUSINESS MACHINES	M/S. PROS LINK	M/S. RISO TRADERS	M/S. SINDH ENTERPRISES	M/S. TAHERI SUPPLY AGENCY	M/S. UBAID ENTERPRISES
1	05 years' experience in the relevant field (Client List).	YES	YES	YES	YES	YES	YES	YES	YES
	Minimum 3 contracts of Rs. 10 Million per year in last 3 years of similar goods / jobs (Job order/ Purchase order be attached)	YES	NO	YES	YES	YES	YES	YES	YES
	Turn-over of last three years having a sum of Rs.30 Million (Copies of financial statements / Audit Report be attached).	YES	NO	YES	YES	YES	YES	YES	YES
4	Registration with Federal Board of Revenue (FBR), for Income Tax, GST and Sales Tax in case of procurement of goods.	YES	YES	YES	YES	YES	YES	YES	YES
5	Submission of Samples along with bidding documents.	YES	NO	YES	YES	YES	YES	YES	YES
6	An Affidavit on Stamp Paper that the firm has never been Blacklisted.	YES	NO	YES	YES	YES	YES	YES	YES
7	3% (Three percent) Bid Security submitted	YES	YES	YES	YES	YES	YES	YES	YES
	Qualified / Disqualified	QUALIFIED	DISQUALIFIED	QUALIFIED	QUALIFIED	QUALIFIED	QUALIFIED	QUALIFIED	QUALIFIED

(ARIF HUSSAIN JALBANI)
I.T. Officer/I.T Manager (Acting)
BIEK, Member

(TARIQ ABRAR)
Director Physical Education
BIEK, Member

(ASAD AHMED KHAN AFRIDI)

Deputy Director

STEVTA

Member, other than PA

(NAJAF ALI MUGHNI) System Administrator,

Abbasi Shaheed Hospital, Member other than PA (SHUJAAT HASHMI)
Deputy Secretary/
Deputy Controller of Examination
BIEK, Convener

LIST OF BIDDERS WHO SUBMITTED THE SAMPLE ALONG WITH TENDER FOR PROCUREMENT OF DUPLICATING PAPERS, MASTER ROLL & INK Date of opening of Bid 15-01-2025

S.NO.	NAME OF BIDDER / REPRESENTATIVE	NAME OF THE FIRM	ITEM	SIGNATURE OF
1	KASHILL	TAMER SURVY	PAPER REAM	BIDDER/REPRESENTATIVE
2	Earlb Hussain	ADD-WISE Supplies 45 ex	Paper Ream Summitteel	lilin
3	Rizwan Ahmed		one look one MaterRoll	den.
4	Ali Alchior Shah	Sindh Entropies	Paper Rear Submitted	->. A->
5	Khizal	Pros-Link	Morte Roll INK Paper (legal	Misson
6		Riso Traders	Submitted	
7		Askari Enterprises	Not Submitted	
8		Uberiel Enterprises	Ink Marter Roll	

MR. SHUJAAT HASHMI

Deputy Secretary /Deputy Controller of Examinations, Member, BIE, Karachi

MR. TARIQ ABRAR,

Director Physical Education, Member, BIE, Karachi

MR. ARIF HUSSAIN JALBANI,

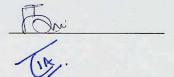
I.T. Officer/I.T. Manager (Acting), Member, BIE, Karachi

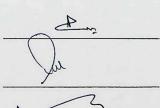
MR. ASAD AHMED KHAN AFRIDI,

Deputy Director, STEVTA, Member Other than PA

MR. NAJAF ALI MUGHNI

System Administrator, Abbasi Shaheed Hospital, Karachi Member Other PA







BOARD OF INTERMEDIATE EDUCATION KARACHI

PAGE NO: -_

SUBJECT:

ATTENDANCE OF MEMBER OF PROCUREMENT TO FINALIZATION OF PROCESS & RECOMMENDATION OF CONTRACT AWARD FOR PROCUREMENT OF DUPLICATING PAPER, MASTER ROLL & INK

NOTES & ORDERS

The meeting of Procurement Committee held on $\underline{24\text{-}03\text{-}2025}$ at $\underline{11:30~AM}$ with regard to finalization of process & recommendation of contract award for Procurement of Duplicating paper, Master Roll & Ink. Following attended the meeting:

S.NO	NAME	SIGNATURE
01.	MR. SHUJAAT HASHMI Deputy Secretary / Deputy Controller of Examination, BIE, Karachi Convener	Hoi
02.	MR. TARIQ ABRAR Director Physical Education, BIE, Karachi. Member	
03.	MR. ARIF HUSSAIN JALBANI I.T. Officer/I.T. Manager (Acting), BIE, Karachi. Member	A.,.
04.	MR. ASAD AHMED KHAN AFRIDI Deputy Director, STEVTA, Member other than Procuring Agency	Vil
05.	MR. NAJAF ALI MUGHNI System Administrator, Abbasi Shaheed Hospital, Karachi. Member other than Procuring Agency	HK Y



Bakhtiari YouthCenter, North Nazimabad, Karachi - 74700

PHONES: 99260211 99260212 99260213

MINUTES OF MEETING

MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON 24.03.2025 AT 11:30 A.M., TO FINALIZATION OF PROCESS & RECOMMENDATION OF AWARD OF CONTRACT FOR PROCUREMENT OF DUPLICATING PAPERS, MASTER ROLLS & INK

A meeting of the Procurement Committee BIE Karachi was held on 24.03.2025 at 11:30 a.m. in the Committee Room of Board of Intermediate Education Karachi, under the Convener ship of Deputy Secretary, BIE. Karachi to finalization of process & recommendation of Award of Contract for Procurement of Duplicating Papers, Master Rolls & Ink for the Board of Intermediate Education Karachi. Following attended the meeting:

Mr. Tariq Abrar Director Physical Education,

BIE, Karachi

Mr. Shujaat Hashmi

Deputy Secretary/

BIE. Karachi

Deputy Controller of Examination

Mr. Arif Hussain Jalbani I.T. Officer/I.T. Manager (Acting) BIE, Karachi

Mr. Asad Ahmed Khan Afridi Deputy Director, STEVTA

Mr. Najaf Ali Mughni System Administrator Abbasi Shaheed Hospital, Karachi Convener

Member

Member

Member

Member

The bids were opened by the Procurement Committee on 15.01.2025. The committee was decided in its meeting as follows (Minutes of Meeting as annexed at "A"):

"The Committee has proposed that the matter shall be referred to technical expert for evaluation of samples through machine under the supervision of Controller of Examinations and Deputy Secretary, Administration General later on submit the comprehensive report after evaluation to the Procurement Committee regarding specification and quality of samples, so the Committee enable to recommend the contract award"

The committee informed that after issuance of secret code against each item the samples were sent to technical expert / end user through Administration General Section (Decode formula annexed at "B"). the decode formula reproduced as below:

S#	NAME OF FIRM	DUPLICATING PEPER CODE	MASTER ROLLS CODE	CODE
1	M/s. Add-Wise Supplies & Services	SDP-01		
2	M/s. 0&A Business Machines		SMR-01	SIN-01
3	M/s. Pros Link	SDP-04	SMR-02	SIN-02
4	M/s. Sindh Enterprises	SDP-02		
5	M/s. Taheri Supply Agency	SDP-03		
6	M/s. Ubaid Enterprises		SMR-03	SIN-03
7	M/s. Riso Traders		SMR-04	SIN-04

Accordingly, the Procurement Committee appreciated the efforts made by the Technical Expert has submitted its report with regard to evaluation of samples as specification mentioned in the tender documents and reviewed of recommendations.

After discussion, committee recommended the award of Contract to the following firms on the basis of evaluation report furnished by Technical Expert and lowest rate, for supply Duplicating Paper, Master Roll, & Ink as per the requisition made by the Confidential Printing Cell:

- 1. M/s. Sindh Enterprises, Karachi
- 2. M/s. Riso Traders, Lahore

RECOMMENDATION / DECISION:

The Committee agreed upon awarding the contract on the basis of evaluation report furnished by the end user Duplicating Paper at Sr. No. 1 to M/s. Sindh Enterprises and Master Rolls & Ink at Sr.No.2 & 3 to M/s. Riso Traders, as per lowest quoted rates & best evaluated.

M/s. Sindh Enterprises, Karachi

SR.NO.	DESCRIPTION OF ITEMS	QTY	RATE	AMOUNT
1.	Duplicating Paper Ream	12000 Reams	Rs.1,840	Rs.22,080,000/-
			TOTAL	Rs.22,080,000/-

M/s. Riso Traders, Lahore

SR.NO.	DESCRIPTION OF ITEMS	QTY	RATE	AMOUNT
2.	Riso Master Roll EZ/SF (B4)	100 Nos.	Rs.5,889/-	Rs.588,900/-
3.	Riso Ink EZ/SF (Fresh Stock)	600 Bottles	Rs.2,894/-	Rs.1,736,400/-
			TOTAL	Rs.2,325,300/-

The meeting ended with a vote of thanks to and fro the Chair.

(ARIF HUSSAIN JALBANI)

(ARIF HUSSAIN JALBA I.T. Officer/ I.T Manager (Acting) BIE, Karachi (Member)

(ASAD AHMED KHAN AFRIDI)

Deputy Director STEVTA (Member other than PA) (TARIQ ABRAR)

Director Physical Education BIE, Karachi (Member)

(NAJAF ALI MUGHNI)

System Administrator Abbasi Shaheed Hospital, Karachi (Member other than PA)

(SHUJAAT HASHMI)

Deputy Secretary / Deputy Controller of Examinations BIE, Karachi (Convener)



Bakhtiari Youth Center, North Nazimabad, Karachi - 74700 Phones:

BID EVALUATION REPORT

1)	Name of Procuring Agency	Board of Intermediate Education, Karachi
2)	Tender Reference No.	BIE/AG/L&N/1275/2024 dated 18-12-2024
3)	Tender Title	Tender for Procurement of Duplicating Papers, Master Rolls & Ink
4)	Method of Procuring.	Single Stage - One Envelope
5)	Tender Published	Tender Notice posted on Website of EPADS (SPPRA) on 31-12-2024 vide Sr. No. 8-241251208
6)	Total Bids Documents Sold:	08
7)	Total Bids Received	08
8)	Technical Bids Opening Date	15-01-2025
91	No. of Bids Technically Qualified.	06
10)	No of Bids Rejected:	02
11)	Financial Bid Opening Date:	15-01-2025

M/s. Sindh Enterprises, Karachi

SR.NO.	DESCRIPTION OF ITEMS	QTY	RATE	AMOUNT	Remarks
1.	Duplicating Paper Ream	12000 Reams	Rs.1,840	Rs.22,080,000/-	Best evaluated
			TOTAL	Rs.22,080,000/-	

M/s. Riso Traders, Lahore

SR.NO.	DESCRIPTION OF ITEMS	QTY	RATE	AMOUNT	Remarks
2.	Riso Master Roll EZ/SF (B4)	100 Nos.	Rs.5,889/-	Rs.588,900/-	Lowest Quoted
3.	Riso Ink EZ/SF (Fresh Stock)	600 Bottles	Rs.2,894/-	Rs.1,736,400/-	Rates & Best Evaluated
			TOTAL	Rs.2,325,300/-	

Following members of Procurement Committee has recommended to accept the best evaluated bids and lowest quoted rates in favor of successful bidder including all Govt. taxes

Committee Members	Signature	Committee Members	Signature
(ARIF HUSSAIN JALBANI) I.T Officer/ I.T. Manager (Acting) BIEK, Member	An.	(TARIO ABRAR) Director Physical Education BIEK, Member	TA
(ASAD AHMED KHAN AFRIDI) Deputy Director STEVTA Member other than Procuring Agency	Bryany	(NAJAF ALI MUGHNI) System Administrator, Abbasi Shaheed Hospital, Member other than Procuring Agency	AZ
Convener		Signature	
(SHUJAAT HASHMI) Deputy Secretary / Deputy Controller of Examination BIEK, Convener		Hori	

DECODE FORMULA FOR SAMPLE OF QUALIFIED BIDDERS FOR PROCUREMENT OF DUPLICATING PAPERS, MASTER ROLLS & INK FO R RISO GRAPH MACHINES-2025

S#	NAME OF FIRM	DUPLICATING PEPER CODE	MASTER ROLLS CODE	INK
1	M/s. Add-Wise Supplies & Services	SDP-01		
2	M/s. 0&A Business Machines		SMR-01	SIN-01
3	M/s. Pros Link	SDP-04	SMR-02	SIN-02
4	M/s. Sindh Enterprises	SDP-02		
5	M/s. Taheri Supply Agency	SDP-03		
6	M/s. Ubaid Enterprises		SMR-03	SIN-03
7	M/s. Riso Traders		SMR-04	SIN-04

SUPERINTENDENT

Procurement Wing Administration General

اعلیٰ ثانوی تعلیمی بورڈ، کراچی

سؤنبر سؤنبر کی ایک اور ماسٹررول کی جانچ کے حوالے سے تفصیلی رپورٹ کی جانچ کی جانچ

عنوان:

NOTES & ORDER

مورخة ارمار چ2025.

اطلاعاً عرض ہے کہ بحوالہ پروکیورمنٹ کی طرف سے دفتری نوٹ بذریعیناظم امتحانات کی طرف سے موصول ہواجس میں مختلف Samples Code کے ساتھ جانج کے لیے ڈپلیکیٹنگ بیپر، پر نفنگ مثین کی ایک اور ماسٹررول کاذکر کیا گیا

SDP-04 (iv) SDP-03 (iii) SDP-02 (ii) SDP-01 (i) وَلَكِيْنِكُ بِيرِ كَاوُدْمِ قِينِ اِنَّالُ الْعَالِيَةِ الْعِي

تمام سیمپل کوڈ کے پیپر کوشین پر چیک کیا گیا ہے جس میں سے کوڈنمبر SDP-03 اور SDP-04 کا سائز ا ای چھوٹا ہے جبکہ SDP-01 اور SDP-02 ان کا سائز توضیح ہے اور شین پر چلا چیک کیا گیا تو زیادہ اچھا SDP-02 چل رہا ہے۔لہذا جناب سے درخواست ہے کہ SDP-02 ای لے لیا جائے تا کہ پر عنگ کے دوران کی قتم کی رکاوٹ پیش ندآئے۔

پر شنگ مثین کی امک کے کوٹر میرین: (i) SIN-04 (ii) SIN-03 (iii) SIN-02 (ii) SIN-04 (iv) SIN-03 (iv) بر شنگ مثین کی امک کے کوٹر میرین ان میں جو انکسانی چیک ہونے کے لیے آئی ہیں جس میں سے SIN-04 اور SIN-04 دونوں سیح ہیں ان میں جو بھی کم قیت ہولے کی جائے۔

ماسٹررول کے کوڈیہ ہیں: (i) SMR-04 (ii) SMR-03 (iii) SMR-04 (ii) SMR-04 (iv) SMR-04 (iv) smr-04 (iii) ان تمام ماسٹررولز میں SMR-04 سب ہے بہتراوراچھا ہے کیونکہ میرجاپانی ماسٹررول ہے پیجلد خراب نہیں ہوتالہذا جناب ہے درخواست ہے کہ SRM-04 کوڈ کا ماسٹررول لے لیاجائے۔

م المسلم على المسلم على المسلم على المسلم ا

CE Forward (D. C.)

Conventor

I are therefore regretal to desid

OFFICE OF THE SECRETA DY BLE WATER STORY

3060

19/08/25



Bakhtiari Youth Center, North Nazimabad, Karachi - 74700

MINUTES OF MEETING

MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON 15.01.2025 AT 03.00 PM TO OPEN THE BIDS INVITED FOR PROCUREMENT OF DUPLICATING PAPERS, MASTER ROLLS & INK FOR

A meeting of the Procurement Committee BIE Karachi was held on 15.01.2025 at 03:00 p.m. in the Committee Room of Board of Intermediate Education Karachi, under the Convener ship of Deputy Secretary/Deputy Controller of Examinations, BIE, Karachi to open the bids for procurement of Duplicating Papers, Master Rolls & Ink for the Board of Intermediate Education Karachi. Following are attended the meeting and marked their attendance on EPADS through OTP:

Mr. Shujaat Hashmi
 Deputy Secretary/
 Deputy Controller of Examination
 BIE, Karachi

Convener



Mr. Tariq Abrar Director Physical Education, BIE, Karachi

Member

- 3.

Mr. Arif Hussain Jalbani I.T. Officer/I.T. Manager (Acting) BIE. Karachi

Member

 Mr. Asad Ahmed Khan Afridi Deputy Director, STEVTA

Member



Mr. Najaf Ali Mughni System Administrator Abbasi Shaheed Hospital, Karachi

Member

The Committee informed that, according to SPPRA, Rules, Single stage - One envelope bids, containing Technical and Financial Proposals were invited through press for Procurement of Duplicating Papers, Master Rolls & Ink published in leading newspapers; Daily Express Tribune (English) as on 20-12-2024 as well as Daily Jang (Urdu) as on 22-12-2024 and Daily Kawish (Sindhi) as on 23-12-2024 the same was hoisted on Board's & EPADS (SPPRA) websites at Sr. No. S-241251208.

In response to advertisement, Eight (08) interested firms purchased the tender documents and all of them submitted their bids (Attendance Sheet annexed at "A") which are as follows:



- 1) M/s. Add-Wise Supplies & Services
- 2) M/s. Askari Enterprises
- 3) M/s. O&A Business Machines
- 4) M/s. Pros Link
- 5) M/s. Riso Traders
- 6) M/s. Sindh Enterprises
- 7) M/s. Ubaid Enterprises
- 8) M/s. Taheri Supply Agency

The bids were opened by the Procurement Committee in due course of given time in presence of the representatives of Bidding Firms and the rates quoted by bidders were announced one by one. Committee preliminary evaluated the bids technically with regard to availability of required documents; viz NTN and Sales Tax Registration, business experience and dealing of firms in supply of similar stores, committee has satisfied after preliminary evaluation of the documents submitted by the bidders announced as all Responsive except M/s. Askarl Enterprises. The Committee has been prepared Eligibility /Qualification report, which as annexed at "B".

Accordingly, the Procurement Committee has prepared the "Financial Statement" which as annexed at "C". The summarized of Comparative Statement is as under:-

S.NO.	NAME OF ARTICLE		NAME OF FIRM														
			hVS. ADD-WISE SUPPLIES & SERVICES		M/S. O&A BUSINESS MACRINES		M/s. PROS LINK		M/S. SINDH ENTERPRISES		M/S. TAHERI SUPPLIES AGENCY		MVS. UBAID ENTERPRISES		M/S. RISO TRADERS		
																	RATE
			1	DUPLICATING PAPERS	Reams	915	10980000	N/Q		1024	12288000	1840	22080000	1021	12252000		
2	MASTER ROLL	Nos.		H/Q	7850	785000	5874	587400	N/Q		N/Q		8500	850000	5889	588900	
3	RISO INK	600 Bottles	N/Q		5950	3570000	4900	2940000	N/Q		N/Q		6100	3660000	2894	1736400	
GRAND TOTAL = 10,980,000				80,000	4,35	5,000	15,815,400		22,080,000		12,252,000		4,510,000		2,325,300		

In view of the rates quoted by the bidders, the committee was observed that huge variation in rates between the contents in some similar items and also variation in gramage, hence, it is not possible to be taken decision in to the matter so that the Committee proposed that the matter be referred to the technical expert for evaluation of samples through machine under the supervision of Controller of Examinations and Deputy Secretary, Administration General later on submit the comprehensive report after evaluation to the Procurement Committee regarding specifications and the quality of samples. In the light of special conditions of contract No.9-(8) of bidding documents, the Committee recommended as follows:

RECOMMENDATION:

The Committee has proposed that the matter shall be referred to technical expert for evaluation of samples through machine under the supervision of Controller of Examinations and Deputy Secretary, Administration General later on submit the comprehensive report after evaluation to the Procurement Committee regarding specification and quality of samples, so the Committee enable to recommend the contract award.

The meeting ended with a vote of thanks to and from the Chair.

(ARIF HUSSAIN JALBANI)

I.T. Officer/
I.T Manager (Acting)
BIE, Karachi
(Member)

(ASAD AHMED KHAN AFRIDI)

Deputy Director STEVTA (Member other than PA) (TARIQ ABRAR)

Director Physical Education BIE, Karachi (Member)

(NAJAF ALI MUGHNI)

System Administrator Abbasi Shaheed Hospital, Karachi (Member other than PA)

(SHU)AAT HASHMI)

Deputy Secretary / Deputy Controller of Examinations BIE, Karachi (Convener)



COMPARATIVE / FINANCIAL STATEMENT TENDER FOR PROCUREMENT OF DUPLICATING PAPERS, MASTER ROLLS & INK **DATE OF OPENING 15-01-2025**

S.NO.	NAME OF ARTICLE	QUANTITY	NAME OF FIRM														
			M/S. ADD-WISE SUPPLIES & SERVICES		2 M/S. O&A BUSINESS MACHINES		M/s. PROS LINK		4 M/s. SINDH ENTERPRISES		5 M/S. TAHERI SUPPLIES AGENCY		6 M/S. UBAID ENTERPRISES		7 M/S. RISO TRADERS		
																	RATE
			1	DUPLICATING PAPERS	12000 Reams	915	10980000	N	1/Q	1024			1021	12252000	N/Q		N/Q
2	MASTER ROLL	100 Nos.	١	1/Q	7850	785000	5874	587400	N/Q		N/Q		8500	850000	5889	588900	
3	RISO INK	600 Bottles	N/Q		5950	3570000	4900	2940000	N/Q		N/Q		6100	3660000	2894	1736400	
GRAND TOTAL = 10,980,000			4,35	5,000	000 15,815		22,080,000		12,252,000		4,510,000		2,325,300				

(ARIF HUSSAIN JALBANI) I.T. Officer/I.T. Manager (Acting) BIEK, Member

(TARIQ ABRAR) **Director Physical Education** BIEK, Member

(ASAD AHMED KHAN AFRIDI) **Deputy Director** STEVTA

Member other than PA

(NAJAF ALI MUGHNI) System Administrator,

Abbasi Shaheed Hospital, Member other than PA

(SHUJAAT HASHMI) Deputy Secretary / **Deputy Controller of Examinations**

BIEK, Convener