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# STANDARD BIDDING DOCUMENTS FOR NATIONAL COMPETITIVE BIDDING

SINGLE STAGE ONE ENVELOPE PROCEDURE

PROCUREMENTOF STATIONERY & CONSUMABLE ARTICLES

IN RESPECT OF THE BIE/AG/L&N/1379/2025 Dated: 26/03/2025

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)



## Bakhtiari Youth Center, North Nazimabad, Karachi - 74700

99260213

NO.BIE/AG /L&N//379/2025

Dated: 26-03-2025

Board's Website www.biek.edu.pk

SPPRA Sindh Govt. Website www.portalsindh.eprocure.gov.pk

## NOTICE INVITING TENDERS

Bids invited through E-Pak Acquisition and Disposal System (EPADS) from reputed / established firms / suppliers / contractors, registered with concerned Tax authorities for supply of following goods.

S.No	Tender Title	Cost of Bldding Document	Date for Issuance of documents	Deadline for submission	Opening of Bid	Method of Procurement	Bid Security
01	Tender for Procurement of Stationery & Consumable Articles	Rs.2,000/=	09.04.2025	23,04.2025 at 02:30 PM	23.04.2025 at 03:00 PM	NCB Single Stage One Envelope	3%

The interest bidders can obtain bidding documents containing terms & conditions, can be downloaded from <a href="https://portalsindh.eprocure.gov.pk/#/">https://portalsindh.eprocure.gov.pk/#/</a> or <a href="www.biek.edu.pk">www.biek.edu.pk</a> and the Tender Documents fee @Rs.2,000/= (Non-refundable) must be submitted in shape of pay order in favor of <a href="Secretary.Board of Intermediate Education">Secretary.Board of Intermediate Education</a>, Karachi on any working day as per schedule mentioned above before online submission deadline of bid on EPADS.

The preparation of bids must in accordance with the instructions in the bidding documents, and the bids must be submitted on EPADS on or before submission deadline as per schedule mentioned above. Bids should be submitted electronically through EPADS and original Bids must be submitted in Procurement Wing, Administration General Section, Old Building, 1st Floor, Room No.31 before online submission deadline of the Bids. Only those bid will be entertained which is already submitted on EPADS.

All interest bidders must register themselves At EPADS at: https://sindh.eprocure.gov.pk/#/supplier/registration

In case of unexpected announcement of holiday, unforeseen situation, climate changing & disaster in city, the tender will be opened on next working day on the same venue & time as mentioned above.

Bid Security in shape of pay order in favor of the Secretary, Board of Intermediate Education Karachi must be submitted in Procurement Wing, Administration General Section, Old Building, 1st Floor, Room No 31 before online submission deadline of the Bids

The Procuring Agency may reject all or any bid subject to the relevant provision of SPPRA rules".

(MUHAMMAD KASHIF SIDDIQUE)
SECRETARY



Ph: 99260205 99260214-19

## **INSTRUCTIONS TO BIDDERS & GENERAL CONDITIONS OF CONTRACT:**

The Instructions to Bidders (ITB) and General Conditions of Contract (GCC) applied in this Contract shall be the same as per Standard Bidding Documents for Goods, issued by SPPRA. For further references the same may be downloaded from EPADS (SPPRA's website) www.portalsindh.eprocure.gov.pk. Whenever there is a conflict, the provisions hereafter shall prevail over those in the Instructions to Bidders & General Conditions of Contract. The corresponding clause number of the ITB & GCC is indicated in parentheses

# SECTION - I **BID DATA SHEET**

	INTRODUCTION				
ITB 1.1	Name of Contract	Procurement of Stationery & Consumable Articles			
ITB 4.1	Name of Procuring Agency	Board of Intermediate Education, Karachi			
ITB 6.1	Procuring Agency's Address, Telephone, Telex and Facsimile Numbers	Bakhtiyari Youth Center North Nazimabad Tel: 99260211, 99260212, 99260213			
ITB 8.1	Language of the Bid	English or Urdu			

	BID PRICE AND CURRENCY					
The price shall be in Pakistani currency inclusive of all Taxes, Transportal Material and Labour charges involved therein.						
ITB 11.5	During the entire period of bid validity, the price shall be fixed and the bidder will have to supply the required items as per specifications and quoted rates.					

		PREP	ARATION AND SUBMISSION OF BIDS
	ITB 13.3 (d)	Qualification Requirements	03 years' experience in the relevant field (Job order / Purchase order of last three years be attached).
. /	( cir		<ul> <li>Turn-over of at least last three years having a sum of minimum Rs.30 Million in last 03 years (Copies of financial statements / Bank Statement be attached.</li> </ul>
W			<ul> <li>Registration with Federal Board of Revenue (FBR)/GST/SRB, for Income Tax and Sales Tax in case of procurement of goods.</li> </ul>
Z/	·		Satisfactory Completion Certificates from 3 reputed clients of recent assignments /jobs of similar work
			• <u>Samples submission of quoted items is mandatory; bids</u> <u>submitted without samples shall be treated as "Non-Responsive".</u>



		<ul> <li>As per given specimen in bidding documents the (undertaking) affidavit on stamp paper that the firm has never been blacklisted, must be submitted in shape of hardcopy.</li> </ul>
ITB 15.1	Amount of Bid Security (Refundable)	3% (Three percent) of the bid price, which should be submitted in shape of Pay Order in the name of Secretary, Board of Intermediate Education Karachi and shall remain valid for a period of 28 days beyond the validity period for bid.
ITB 16.1	Bid Validity Period	90 days from the date of opening of Tender.
ITB 17.1	Number of copies	Original Bid shall be submitted by the bidder in the BIE, Karachi.
ITB 18.2 (a)	Address for Bid Submission	The office of the Administration General Section (Procurement Wing), 1 <sup>st</sup> Floor, Old Building, Room No.31, Board of Intermediate Education, Karachi.
ITB 18.2 (b)	IFB Title and Number	Title: Procurement of Stationery & Consumable Articles IFB No: BIE/AG/L&N/1379/2025, Dated:26-03-2025
ITB 19.1	Deadline for Bid Submission	23-04-2025 up to 02:30 PM  Must be submitted online through EPADS and the same submitted in shape of hard copy duly stamped & filled-in, mentioning on top of the envelope "Procurement of Stationery & Consumable Articles"
ITB 22.1	Time, Date and Place for Bid Opening	Bids duly stamped on each document must be submitted online through EPADS & the same in shape of hardcopy in the office of (Procurement Wing) Administration General Section (Procurement Wing), 1 <sup>st</sup> Floor, Old Building, Room No.31, Board of Intermediate Education, Karachi, in a sealed cover on 23-04-2025 up to 02:30 P.M and will be opened on the same day at 03:00 P.M in the presence of bidders' representatives who wish to attend.
ITB 25.4 (b)	Delivery Schedule	The delivery will have to be made at our site within stipulated time as mentioned in the Contract Award. Minimum time period will be at least 30 DAYS after issuance of work order which may be increased or decreased due to demand of time/situation as per SPPRA Rules.





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# SECTION - II **GENERAL CONDITIONS**

Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.

Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security or specimen/samples shall be rejected.

Bids of those bidders treated Non Responsive who failed to submit the samples of required items at the time of opening of bids.

Prior to submission of bids, the bidders may obtain further information from the office of Procurement Wing, Administration General Section, 1st Floor, Old Building, Room No.31 and completely satisfy themselves about the required items for which they are bidding for.

An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

The bidder(s) shall quote only one rate for each item. Dual rates or alternate bid is strictly restricted / prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.

The offered products should be prime quality products. Cheap products of low quality or substandard shall not be accepted and the said bid shall be treated as Irresponsive.

Inferior, low quality or substandard products will be rejected and Security Money shall be forfeited and the bidder may also be blacklisted.

The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Contract.







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# SECTION - III SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

### 1. DEFINITIONS (GCC CLAUSE 1)

1)	GCC 1.1 (g)	The Procuring agency is:	Board of Intermediate Education, Karachi.
2)	GCC 1.1 (h)	The Procuring agency's country is:	Islamic Republic of Pakistan.
3)	GCC 1.1 (j)	The Project Site is:	Same as GCC 1.1(g) mentioned above.

### 2. COUNTRY OF ORIGIN (GCC CLAUSE 3)

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement"

### 3. PERFORMANCE SECURITY (GCC CLAUSE 7)

1)	GCC 7.1	The amount of performance security, as a percentage of the Contract Price, shall be Ten (10) percent of the Contract Price which should be
		submitted in shape of Pay Order in the name of Secretary, Board of Intermediate Education Karachi.

### 4. RESOLUTION OF DISPUTES (GCC CLAUSE 28)

The dispute resolution mechanism to be applied pursuant to relevant SPPRA Rules.

### 5. GOVERNING LANGUAGE (GCC CLAUSE 29)

1)	GCC 29.1	The Governing	English.
		Language shall be:	

### 6. NOTICES (GCC CLAUSE 31)

GCC 31.1 — Procuring agency's address for notice purposes:

Office of the Procurement Wing, Administration General Section, (Chairman's Secretariat Ground Floor), Board of Intermediate Education, Karachi.

### 7. PENALTY

- Preferred penalties according to the issue\subject may be imposed upon the 1) Supplier(s) such as:
  - rejection of the unsatisfactory Supplied material
- Blacklisting of the firm ii.
- Liquidity damages shall be imposed as per SPPRA Rules. iii.
- forfeiting of whole Security amount

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Anyone or more than one from the aforesaid penalties may be imposed upon the Supplier(s) in the following cases:

- a) In case of transgression/deviation of the time given in the Contract Award.
- b) In case of transgression, deviation, mistake or low quality found in the supplied Item(s)
- c) In case the specification, quantity, rate or stuff of a Tender in certain item or items are approved and the Bidder backs out of his commitment on any pretext or fails to supply the material or complete the job in time or in the required criteria.

### 8. SUBJECT TO RELEVANT SPPRA RULES. THE COMPETENT AUTHORITY RESERVES THE RIGHT TO:

- (a) divert/distribute a particular work among different Bidders on the lowest approved rate(s) in the interest of the office due to demand of time/situation.
- (b) accept or reject all or any bid.
- (c) increase or decrease quantity of any item(s) without notice at any time/stage.
- (d) "BIEK" may terminate this agreement if the job is not executed according to the requirement at any time after issuing a 15 days' notice.

### SPECIAL CLAUSE (TERMS & CONDITIONS) 9.

- Under following conditions bid will be rejected:-1)
  - Conditional and telegraphic bids/tenders
  - Bids not accompanied by Bid Security of required amount and form ii.
  - iii. Bids of Blacklisted firms
- Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and 2) enclose Bid Security.
- Shortcomings in submission of documents related to Eligibility Criteria or non-3) submission of Bid Security shall be rejected.
- Prior to submission of bids, the bidders may obtain further information and 4) completely satisfy themselves about the required items for which they are bidding for.
- An interested bidder, who has obtained bidding documents, may request for 5) clarification of contents of the bidding document through EPADS, and procuring agency shall respond to such queries within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.
  - The offered products should be prime quality products. Cheap products of low quality or substandard shall not be accepted and the said bid shall be treated as Irresponsive.
    - Inferior, low quality or substandard products will be rejected and Security Money shall be forfeited and the bidder may also be blacklisted.
  - The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Procurement Contract subject to compatibility/suitability of the item(s).

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- The bidder shall supply the article(s) as per approved specifications mentioned in the Contract Award. The article(s) not found in conformity with the approved specifications shall be rejected at the risk & cost of the bidder.
- The Contract Award may be assigned at any time during the period of bid validity. 10)
- 11) Performance Security:
  - After delivery and acceptance of the Goods, the performance security GCC 3.2 shall be released as per SPPRA Rules.
- The amount of Performance Security is in addition to the amount of Bid Security 12) which should be deposited by the successful bidder(s). Bid Security shall remain valid for a period of 28 days beyond the validity period for bids, whereas Performance Security shall be released ninety days beyond the date of completion of contract to cover defects liability period subject to final acceptance by the procuring agency in accordance with SPPRA Rules.
- Placement of work order will be subject to submission of Performance Security. 13)
- 14) The material shall be delivered to Storekeeper, through the concerned Officers as the case may be, against delivery challan along with samples of material in duplicate. One copy of the bills and challan shall be retained by the Storekeeper while the Second copy shall be returned to the supplier for his own record.
- The items should be supplied strictly in accordance with the approved samples. 15)
- The delivery will have to be made at our site within stipulated time as mentioned in 16) the Contract Award. Minimum time period will be at least 30 DAYS after issuance of work order which may be increased or decreased due to demand of time/situation.
- SPPRA Rules-2010 (Amended) shall strictly be followed. 16)
- The Payment shall be subject to deduction of Income Tax / Sales Tax / GST / SRB at 17) source, satisfactory report of concerned officer, completion certificate and production of delivery challans as being delivered the items in full quantity & quality.
- Stamp Duty @ 0.35% of the cost of transaction / Work order will be deposited in 18) Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- The validity of the contract will be effective from the date of issue of Purchase Order. 19)
- Liquidity damages will be imposed as per SPPRA Rules. 20)/

## 10. EQUIVALENCY OF STANDARDS AND CODES

Reference to brand name, catalogue number or country where used, they should always be read with followed by the words "or at least equivalent."

Reference to the required weight/grammage where used, a difference of plus/minus 05 should be tolerated.





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## **UNDERTAKING**

I	S/o bearing
	holding the post/designation of
	ned having NTN #
STRN #	SRB #(if any), do hereby solemnly state:-
	i) that the above named firm has never been Blacklisted in any Government, Semi-Government, Autonomous body or any other organization.
	ii) that I/we have carefully read & understood the Terms &Conditions and specification of the required item(s)/article(s)whatever has been stated herein the Bidding Documents and abide to the same.
	iii) that I/we have briefly seen/understood all the required item(s)/article(s)for which I/we am/are bidding for, and ensure to supply the item(s)/article(s) exactly as per requirement.
	Signature :
	Name :
	Designation :
Dated:	Stamp :
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## SECTION - IV

## **TECHNICAL SPECIFICATIONS & FINANCIAL PROPOSAL PROCUREMENT OF STATIONERY & CONSUMABLE ARTICLES**

Article No.	Description	Qty	Rates (Inclusive all Taxes)	Total Amount
	STATIONERY & CO	ONSUMA	ABLE ITEMS	
1	BALL POINT (BLACK-1000 BLUE-1000 GREEN-200 RED-300) CYRSTAL OR EQUIVALENT	2500 PKT	Rs Per Packet	
2	POINTER 0.3 (BLACK-700 & BLUE-700 RED-250 GREEN-150) DOLLAR, MERCURY & PIANO OR EQUIVALENT	1800 PKT	Rs Per Packet	
3	GEL POINTER 0.7 (BLACK & BLUE) M&G SMARTEN OR EQUIVALENT	500 PKT	Rs Per Packet	
4	PERMANENT MARKER 90 BLUE-300 BLACK-300 GREEN-200 RED-200 DOLLAR OR EQUIVALENT	1000 PKT	Rs Per Packet	
5	PENCIL DEER OR EQUIVALENT	1000 PKT	Rs Per Packet	
6	STAPLER MACHINE BIG HEAVY DUTY	20 PCS	Rs Per Pieces	
7	CARBON PAPER 100 SHEETS IN EACH PACKET (KCR)	200 PKT	Rs Per Packet	
8	GUM STICK 8 GRAM UHU OR EQUIVALENT	600 PCS	Rs	
9	GUM STICK 21 GRAM UHU OR EQUIVALENT	400 PCS	RsPer Piece	
10	ERASER PELIKAN OR EQUIVALENT	300 PCS	RsPer Piece	
11	SCALE STEEL 12 INCH SUPERIOR QUALITY	300 PCS	RsPer Piece	
12	STAPLER WIRE 24/06 20 PACKETS IN EACH BOX DOLLAR OR EQUIVALENT	300 BOXES	RsPer Box	



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13	SHARPENER	200 PCS	Rs Per Piece
14	PAPER PIN (FINE QUALITY)	200 BOXES	Rs Per Box
15	ROUGH PAD (SIZE MEDIUM TO LARGE) 200 SHEETS IN EACH PAD	100 PCS	Rs Per Piece
16	ROUGH PAD (SIZE MEDIUM TO LARGE) 100 SHEETS IN EACH PAD	100 PCS	Rs Per Piece
17	SCOTCH TAPE 1 INCH	500 PCS	Rs Per Piece
18	SCOTCH TAPE 3 INCH	500 PCS	Rs Per Piece
19	STAMP PAD ASSORTED COLOR (MIX)	300 PCS	Rs Per Piece
20	PAPER A4 SIZE 80 GRAM 5 REMS IN EACH BOX	350 BOXES	Rs Per Box
21	PAPER A3 SIZE 70 GRAM 5 REAMS IN EACH BOX	150 BOXES	Rs Per Box
22	PAPER LEGAL SIZE 70 GRAMS 5 REAMS IN EACH BOX	350 BOXES	Rs Per Box
23	CRAFT PAPER SIZE 36 × 48 As per Specimen	100 REAMS	Rs Per Ream
24	RUBBER BAND LARGE SIZE (FINE QUALITY)	3000 PKT	Rs Per Packet
25	STAPLER MACHINE WITH BUILT IN STAPLE PIN REMOVER BEST QUALITY SIZE (24/6 & 26/6)	300 PCS	RsPer Piece
26	PAPER HOLE PUCH MACHINE (DOUBLE)	100 PCS	Rs Per Piece
27	CORRECTION PEN (WHITO) MAXIM OR EQUIVALENT	300 PCS	Rs Per Piece





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28	REGISTER FINE QUALITY 300 PAGES	300 PCS	RsPer Piece	
29	CALCULATOR CITIZEN CT-9300 OR EQUIVALENT	100 PCS	RsPer Piece	
30	SCIENTIFIC CALCULATOR CASIO OR EQUIVALENT	10 PCS	RsPer Piece	
31	FILE COVERS (FOR EXECUTIVE USE) Printing of File Covers, File Covers Size 10.5" X 14" (closed size) or 14" X 21" (Open size). Printing on Bleach Card of at least 350 to 370 grams. The front page of the file cover duly printed. Two big size Eyelets (bigger than normally used.) at the left side of top of the File Cover be provided at an equal distance of 1" margin (vertically & horizontally) for easy insertion of think Tags. Both eyelets should overlap each other for easy tagging of paper. Note: Specimen of the 'eyelet' is got approved before bulk use.	10000 PCS	RsPer Piece	
32	As per Specimen  FILE COVER (FOR REGULAR OFFICE USE)  Printing of File Covers, File Covers of 9½"x14" (closed size) or 19"x14" (Open size) excluding 2" wide folded and creased inner flap. Printing on Imported Card Sheet at least 450 grams in an overall size of 14"x21". The outer page of the file cover duly printed and the flap creased. Two big size Eyelets (bigger than normally used.) at the left side of top of the File Cover be provided at an equal distance of 1" margin (vertically & horizontally) for easy insertion of think Tags. Both eyelets should overlap each other for easy tagging of paper.  Note: Specimen of the 'eyelet' is got approved before bulk use.  As per Specimen	90000 PCS	RsPer Piece	
33	FILE BOARDS-Complete in all respects with first class superb craftsmanship. File Board in 10"x14" size of Rahwali Straw Board "Gatta" of 36 lbs. pasted with heavy brown sulphite Craft Paper (90 Grams) on both sides. The Flap duly printed be in the size of 9"x3%" having cloth back. The size of the unbleached Cotton tape "NIWAR" should not be less than X"x36" duly inserted and run through the file Board. (per 1,000 file boards)	50000 PCS	Rs Per Piece	



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34	ENVELOPES Without Cloth Lined Kraft Paper of 70 Grams (Brown Sulphite) As per Specimen	100000 PCS	Rs Per Piece	
35	WINDOW ENVELOPES Without Cloth Lined Kraft Paper of 70 Grams (Brown Sulphite) As per Specimen	100000 PCS	Rs Per Piece	
36	ENVELOP Without Cloth Lined Kraft Paper of 70 Grams (Brown Sulphite) 10" X 12" As per Specimen	75000 PCS	Rs Per Piece	
37	HIGHLIGHTER 90 BRAND ASSORTED COLOR	500 PCS	Rs Per Piece	
38	STAPLER PIN REMOVER	150 PCS	Rs Per Piece	
39	CARD SHEET SIZE LEGAL MULTI COLOR 100 SHEETS OF EACH COLOR IN EACH PACKET	500 PKT	Rs Per Packet	
40	GUM BOTTLE 1000 ML DOLLAR FIXOL OR EQUIVALENT	350 PCS	Rs Per Piece	
41	PVC LEVER ARCH FILE BOX with 3 inch width for handling more pages of legal size. (Blue & Black)	200 PCS	Rs Per Piece	
42	PAPER WEIGHT	200 PCS	Rs Per Piece	
43	TABLE SHARPENER	20 PCS	Rs Per Piece	
244	PAPER CUTTER	200 PCS	Rs Per Piece	
45	BINDING TAPE 4 INCH	300 PCS	Rs Per Piece	
46	DUMPER PLASTIC	200 PCS	Rs Per Piece	
47	SCISSOR SIZE 9 INCH	100 PCS	Rs Per Piece	
48	JUNA STEEL	100 PCS	Rs Per Piece	



49	SCOTCH BRITE FOAM+SCRUB	300 PCS	Rs
50	FLOOR MOP WITH HANDLE 18 X 3	100 PCS	Rs Per Piece
51	PHENYL 2.75 ML	500 BOTTLES	Rs Per Bottle
52	DUSTER	2000 PCS	Rs Per Piece
53	SOAP (MEDIUM SIZE) LUX OR EQUIVALENT	1500 PCS	Rs Per Piece
54	SURF 80 GRAM BRITE & SURF EXCEL OR EQUIVALENT	1000 PCS	Rs Per Piece
55	DISHWASHING SOAP LEMON MAX OR EQUIVALENT	300 PCS	Rs Per Piece
56	ROOM SPRAY 400ML	600 PCS	Rs Per Piece
57	MULTI INSECT KILLER SPRAY 300ML KINGTOX & MORTIEN OR EQUIVALENT	500 PCS	Rs Per Piece
58	TOWEL STANDARD SIZE (MIX COLOR)	500 PCS	Rs Per Piece
59	TISSUE BOX 2PLY (100 SHEETS) FINE QUALITY	600 BOXES	Rs Per Box
60	WATER GLASS FINE QUALITY	500 PCS	Rs Per Piece
61	TOILET CLEANING BRUSH	100 PCS	Rs Per Piece
62	SUTLI GOLA (AS PER SPECIMEN)	3000 KG	RsPer KG
63	SOOT KA GOLA (DHAGA) AS PER SPECIMEN	2000 KG	Rs



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64	DUST BIN 2 FEET	300 PCS	RsPer Piece	
65	WATER COOLER 19 LITRE REHBAR OR EQUIVELANT	200 PCS	RsPer Piece	
66	PAD LOCK (BIG) BEST QUALITY	200 PCS	RsPer Piece	
67	PAD LOCK (MEDIUM) BEST QUALITY	100 PCS	RsPer Piece	
68	BUCKET 19 LITRE (FINE QUALITY)	100 PCS	RsPer Piece	
69	DISWASHING POWDER 400 GRAM VIM OR EQUIVALENT	600 PCS	RsPer Piece	
70	DISWASHING LIQUID 500 ML VIM OR EQUIVALENT	100 PCS	RsPer Piece	
71	DUSTBIN SHOPPER 18 X 24 (GARBAGE BAG BLACK) SIZE	2000 KG	RsPer KG	
72	PLASTIC DUSTBIN WITH 02 WHEELS W18 X H37 (FOR PUBLIC USE)	20 PCS	RsPer Piece	
73	POLYTHENE BAGS (FLYER TYPE) (RED PRINTING) (for MCQs) Printed along with fixing A4 transparent pocket on front of flyer Size 21x17 inches 60/120 micron	6000 PCS	RsPer Piece	
74/	POLYTHENE BAGS (FLYER TYPE) (GREEN PRINTING) (for Question Paper) Printed along with fixing A4 transparent pocket on front of flyer Size 21x17 inches 60/120 micron	6000 PCS	RsPer Piece	
75	POLYTHENE BAGS (FLYER TYPE) Size 21x17 inches 60/120 micron with fixing A4 transparent pocket on front of flyer Size 21x17	20000 PCS	RsPer Piece	



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	ELECTRI	CAL ITEM	IS
76	LED ENERGY SAVER 18 WATT (CHOORI WALA) OSAKA & DAI-ICHI OR EQUIVALENT	150 PCS	Rs Per Piece
77	WIRE CLIP 4MM	50 PKT	Rs Per Packet
78	WIRE CLIP 5MM	50 PKT	Rs Per Packet
79	WIRE CLIP 6MM	50 PKT	Rs Per Packet
80	3 PIN TRIP SWITCH (20 AMP)	100 PCS	Rs Per Piece
81	2 PIN PLUG (MALE / FEMALE)	100 PCS	Rs Per Piece
82	2 PIN PLUG (15 AMP)	300 PCS	Rs Per Piece
83	FAN CAPACITOR 3.5	100 PCS	Rs Per Piece
84	FAN CAPACITOR 4.5	100 PCS	Rs Per Piece
85	ELECTRIC TAPE 1 INCH (RED & BLACK) OSAKA & NITO OR EQUIVALENT	200 PCS	Rs Per Piece
86	FAN DIMMER	150 PCS	Rs Per Piece
87	HOLDER PIN & CHOORI (15 AMP)	300 PCS	Rs Per Piece
88	ELECTRIC WIRE 110/76 SUPREME ORIGINAL MILLION OR EQUIVALENT	10 COILS	Rs Per Coil
89	ELECTRIC WIRE 3/29 SUPREME ORIGINAL MILLION OR FOLIVALENT	05 COILS	Rs Per Coil





90	ELECTRIC WIRE 23/76 (2 CORE) SUPREME ORIGINAL MILLION OR EQUIVALENT	10 COILS	RsPer Coil
91	ELECTRIC WIRE 7/36 SUPREME ORIGINAL MILLION OR EQUIVALENT	05 COILS	RsPer Coil
92	ELECTRIC WIRE 7/44 SUPREME ORIGINAL MILLION OR EQUIVALENT	05 COILS	Rs Per Coil
93	ELECTRIC WIRE 40/76 SUPREME ORIGINAL MILLION OR EQUIVALENT	10 COILS	Rs Per Coil
94	ELECTRIC WIRE 7/29 SUPREME ORIGINAL MILLION OR EQUIVALENT	05 COILS	Rs Per Coil
95	CEILING FAN 48" KHURSHEED OR EQUIVALENT	50 PCS	Rs Per Piece
96	BRACKET FAN 18" KHURSHEED OR EQUIVALENT	50 PCS	Rs Per Piece
97	FALSE CEILING LED LIGHT 40 WATT SIZE 2' X 2' (WHITE)	40 PCS	Rs Per Piece
98	LIGHT PLUG HEAVY DUTY 1+5	200 PCS	Rs Per Piece
99	CHANNEL PATTI 1 INCH ADAMJEE OR EQUIVELANT	30 PCS	Rs Per Piece
100	CHANNEL PATTI 2 INCH ADAMJEE OR EQUIVELANT	30 PCS	Rs Per Piece
101	CHANNEL PATTI 3 INCH ADAMJEE OR EQUIVELANT	30 PCS	Rs Per Piece
102/	TP BREAKER 100 AMP	10 PCS	Rs Per Piece
103	BREAKER 20 AMP SINGLE	30 PCS	Rs Per Piece
104	CUT SCREW ¾"	01 BOX	Rs Per Box





105	CUT SCREW 1"	01 BOX	Rs
106	CUT SCREW 1½"	01 BOX	RsPer Box
107	CUT SCREW 2"	01 BOX	RsPer Box
108	JACKIE SPRAY	20 PCS	Rs Per Piece
109	WD40 SPRAY OR EQUIVALENT	50 PCS	Rs Per Piece
110	COPPER PIPE SIZE ½	01 COILS	RsPer Coil
111	COPPER PIPE SIZE ¼	01 COILS	RsPer Coil
112	TELEPHONE SET PANASONIC CLI OR EQUIVALENT	150 PCS	Rs Per Piece
113	LED BULB 50 WATT (CHOORI WALA) PHILIPS OR EQUIVALENT	300 PCS	Rs Per Piece
114	GAS R-22 HONEYWELL OR EQUIVELANT	10 CYLINDERS	Rs Per Cylinder
115	GAS R-410 HONEYWELL OR EQUIVELANT	10 CYLINDERS	Rs Per Cylinder
116	GAS R-134 HONEYWELL OR EQUIVELANT	03 CYLINDER	S Rs Per Cylinder
117	COPPER ROD	02 KG	RsPer KG
118	COPPER U BAND ¼	500 PCS	Rs Per Piece





	TOTAL	AMOUNT IN WO	ORDS:	
	TOTAL AMOUNT IN FIGUR	E		
120	FLEXIBLE PIPE ½ (WHITE)	200 FEET	RsPer Feet	
119	COPPER 4 BAND	500 PCS	Rs Per Piece	



YEAR	YEAR	YEAR
2021-2022	2022-2023	2023-2024

	Rupees In Words	Rupees In Figures
Total cost of the Bid: (as offered by the Bidder)		
3% (Three percent) amount of the Bid Price Bid Security (Refundable)		
10% (Ten percent) amount of the Contract Price Performance Security (Refundable)		



Ph: 99260205 99260214-19

### CONTRACT AGREEMENT

This AGREEMENT is executed at KARACHI, on this day 2025.

### BETWEEN

M/s. Board of Intermediate Education, Karachi, through its Secretary, hereinafter called and referred to as "BIEK" (when expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

### AND

M/s		_, havi	ng its offi	ce	at			
Karachi, herei wherever the								
successors and holding CNIC N	 s), throu		Managir the SECO	-		Mr		

WHEREAS "BIEK" intends to obtain Stationery & Consumable Items. "THE SUPPLIER" have offered to provide said goods as per Technical Specification mentioned in bidding documents and handing over the goods to the "BIEK" having accepted the offer.

"BIEK" hereby offer to appoint "THE SUPPLIER" as their official supplier for the supply of Stationery & Consumable Items in respect with the Terms & Conditions of the Bidding documents. "THE SUPPLIER" hereby agrees to the offer of the "BIEK" in acceptance of the terms & conditions here in below forth.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:

### ARTICLE -I **DUTIES & SCOPE OF SUPPLIES & AGREEMENT**

#### 1.1 Requirement mentioned in Tender BOQ.

Article No.	Item Description	QTY	Rates (Inclusive all Taxes)	Amount
	GRAND TOTAL			

- 1.1 "SUPPLIER" agrees to provide item to "BIEK" whenever and wherever form is required as per the terms & conditions of this Agreement.
- 1.2 "SUPPLIER" will coordinate with Superintendent, Procurement Wing, Administration General Section, of the "BIEK" who will assist "SUPPLIER" in Supervision of proposed work / supply.
- 1.3 "THE SUPPLIER" hereby agrees to accept variation if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 1.4 All logistic charges will be borne by "THE SUPPLIER"





Ph: 99260205 99260214-19

### ARTICLE-II SCOPE OF PROFESSIONAL SERVICES:

- 2.1 "THE SUPPLIER" hereby agree and acknowledge for the periodic supervision of the work and to check the execution of work in accordance with the Description & Specification.
- 2.2 "THE SUPPLIER" hereby agree and acknowledge the acceptance of attending the meetings with the Superintendent, Procurement Wing, Administration General Section "BIEK" as & when required.
- 2.3 "THE SUPPLIER" hereby agree to deliver goods within 30 DAYS after issuance of purchase order.

### ARTICLE-III REMUNERATION

- 3.1 The cost offered by the Supplier is Rs. /- (Rupees (inclusive of all taxes) in connection with supply of Stationery & Consumable Articles vide tender # BIEK/AG/L&N/1379/2025 variation may occurred. The cost is inclusive of labour/transportation/supplies/etc.
- 3.2 Liquidity damages will be imposed as per SPPRA Rules.
- 3.3 The Payment shall be subject to deduction of Income / Sales Tax / GST / SRB at source. Satisfactory report of concerned officer, completion certificate and production of delivery challans as being delivered the stores in full quantity & quality.
- 3.4 Performance Security 10% of total contracted amount should be submitted in shape of Pay Order / Bank Guarantee before signing of Contract Agreement.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- Tax(es) Challan(s) / Levy(ies). If any on additional will be paid / borne by SUPPLIER as per SRO Notification.

### ARTICLE-IV ARBITRATION

In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Chairman BIEK and CEO of the company / firm / agency for arbitration / settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

### ARTICLE - V **TERMINATION**

"BIEK" may terminate this agreement if the job is not executed according to the requirement at any time after issuing a 15 day's notice.







Ph: 99260205 99260214-19

### ARTICLE -VI NOTICE

6.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

### ARTICLE -VII INDEMNITY

7.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep BIEK and any person claiming through BIEK fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of BIEK or any fault, neglect or omission by "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "THE BIEK" and any person claiming through the BIEK.

### ARTICLE -VIII MISCELLANEOUS

- 8.1 Any addition & alteration (s) made for item(s) as required by BIEK on the basis of sample or in course of the work in progress which entail extra time & labor and material on part of the supply, shall not be charged separately / extra on 'Quantum Merit' basis before & on final material handed over to the "BIEK". After FINALAIZATION OF SAMPLE if any alteration(s), arise charges will be paid on mutually agreed upon.
- 8.2 The terms & conditions of this AGREEMENT have been read over to the parties, which they admit to be correct and abide by the same.
- 8.3 The validity of the contract will be effective from the date of issue of Purchase Order.
- 8.4 All terms and conditions of tender vide # BIE/AG/L&N/1379/2025 will be the integral part of this agreement and can't be revoked.
- 8.5 Delivery of items must be completed within 30 DAYS after issuance of work order.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

Board of Intermediate Education, Karachi"	M/s
NAME:	NAME:
// CNIC #:	CNIC #:
Address:	Address:
Signature:	Signature:
WITNESS: 1	WITNESS: 2
NAME:	NAME:
f (CNIC #:	CNIC #:
Address:	Address:
Signature:	Signature:



Ph: 99260205 99260214-19

# **INTEGRITY PACT**

M/s_	ration of Charges, Fees, Commission, Taxes, Levies etc payable by the contractor; , the contract hereby declares that:
(a)	Its intention not to obtain the procurement work of any Contract, right, interest, privilege, or other obligation or benefit from the BIEK or any administrative or financial offices thereof or any other department under the control of the BIEK through any corrupt practice(s).
(b)	Without limiting the generality of the forgoing the contractor represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the BIEK directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the BIEK, except that which has been expressly declared pursuant hereto.
(c)	He contractor accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the BIEK under any law, contact, or other instrument, be stand void at the discretion of the BIEK.
d)	Notwithstanding any right and remedies exercised by the BIEK in this regard, contractor agrees to indemnify the BIEK for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the BIEK in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the contractor as aforesaid for the purpose of obtaining or inducing procurement/ work/ service or other obligation or benefit in whatsoever from the BIEK.
/	Note: This integrity pact is mandatory requirement other than auxiliary services / works.
,	Stamp & Signature



Ph: 99260205 99260214-19

# CERTIFICATE

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same. I/We guarantee to supply/deliver/install the items exactly in accordance with the requirements and enclosed the Bid Security payable to Board of Intermediate Education, Karachi.

NAME OF FIRM:	
ADDRESS OF FIRM:	
FULL NAME OF CONCERNED PERSON:	
CNIC NUMBER:	
POSITION HELD IN:	
PHONE NUMBER(S):	
MOBILE NUMBER(S):	
FAX NUMBER(S):	
NATIONAL TAX NUMBER:	
GENERAL SALES TAX NUMBER:	
STAMP OF THE FIRM:	
PAY ORDER NUMBER:	
BANK & BRANCH NAME:	
DATED:	
FOR RUPEES:	
DRAWN:	
as Bid Security is enclosed herewith.	
SIGNATURE WITH DATE:	



## **Board of Intermediate Education**

Bakhtiari Youth Center, North Nazimabad, Karachi - 74700



No. BIE/AG/L&N//352/2025

Dated: \_//-03-2025

## ORDER

With the approval of competent authority, a "Procurement Committee" comprising of the following is hereby re-constituted in compliance of SPPRA Rule-7, to invite, evaluate and finalize the bids for Procurement of Good & Services for BIE, Karachi and recommend the successful bidder / firm to the competent authority for award of contract:

 Mr. Shujaat Hashmi, Deputy Secretary/ Deputy Controller of Examinations BIE, Karachi. Convener

 Mr. Zahid Ali Lakho, Audit Officer, BIE, Karachi. Member

Mr. Arif Hussain Jalbani,
 I.T. Officer / I.T Manager Acting
 BIE. Karachi.

Member

4. Mr. Maqsood Ahmed Awan, Assistant Registrar, Trade Testing Board Member

 Mr. Najaf Ali Mughni, System Administrator Abbasi Shaheed Hospital, Karachi Member

### TORs:

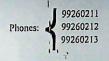
- 1) Preparing and/or reviewing bidding documents.
- 2) Carrying out technical as well as financial evaluation of the bids.
- 3) Preparing evaluation report as provided in SPPRA rule 45.
- 4) Making recommendations for the award of contract to the competent authority.
- 5) Perform any other function ancillary and incidental to the above.

(MUHAMMAD KASHIF SIDDIQUE)
Secretary



# **Board of Intermediate Education**

Bakhtiari Youth Center, North Nazimabad, Karachi - 74700



No. BIE/AG/L&N//055/2024

Dated: 25-01-2024

### NOTIFICATION

In pursuance of Rule-31 of Sindh Public Procurement Rules 2010, with the approval of the competent authority, a "COMPLAINT REDRESSAL COMMITTEE", comprising the following, is hereby constituted to address the complaint of bidders that may occur during the procurement proceedings:

01	MUHAMMAD KASHIF SIDDIQUE Director Public Relation & Information (BPS-19)	Convener
02	Representative of the Account General Sindh	Member
03	An independent professional from the relevant field concerning the procurement process in question, to be nominated by the Chairman Board of Intermediate Education Karachi	Member

### Terms of Reference;

On receipt a complaint from an aggrieved bidder may, if satisfied:

- Prohibit the Procurement Committee from acting of deciding in a manner, inconsistent with SPPRA rules and regulations;
- Annul in whole or in part, any unauthorized act or decision of the Procurement Committee;
- Reverse any decision of the Procurement Committee or substitute its own decision for such a decision;
- . May ask to provide any record relevant the complaint or bidding.
- . Shall announce its decision within seven days receipt of a complaint.

(HAROON RASHID)
SECRETARY (OFFICIATING)

## 28-03-2025





نی کے بال والش ورزان رقرانا و خوابا بر مشش بات و رق و ان الله بادیا hapen paral and a spacere باد و ان اوا كر ك و باديان ت بين ك يون 2000 م و (15 ل مان) الله بالدوك يكون الداعه بيد وكافراري PADS ، والمنظر الدون كون كالانتفاق على عديه بالقول ك وی که در بردارای در پریشتین دارایدی سه درست که به پیشد سه خدی تازی م کردست به دخه این که بازی که این که با کاه دری به کدر دهنش (FADS که درید افزاری کامل می در دارای داشتید را درای که دریای دادید می در بازی می این می شدند ۱۹ هدیده ي به کرد سرور دوليني و دول به کرد کار ۱۳۵۸ و پيشان يک کردي کار دول که روستان داد ۱۳۸۵ و ۱۳۸ پر ۱۳۸ پر داد که د دوله ۱۳۷۱ و ۱۳۸۱ میلاد ۱۳۸۱ میلاد خول که این دور دسورتال دخ می دم کرد بر کی در آن که کوست می نیز دعود به دی دت در شرح به هده به کار کوشد با کی گدر باشد فی بیمل بستار دی تکرای برا الداع میزید به به بیش کردن بیشلیس آن این فی کردندگی این سالی برد کی دست دکسد به شویانی بیمل میشود. نات فرسنه فر کرونیز 21 مان درای کردی با کن به درای که به ۱۹۷۸ داد که حدثاتی به اثر دران مراکی هایش میز داری ب

رتيد (محمد كاشف صديق)

ميكريزي

HNE/KRV No. 979/15)

Impersonamen []

# DAWN 27-03-2025



Interest biddens can obtain bidding documents containing terms & conditions, can be do-

The Interest bilders can obtain belong documents containing terms A conditions, can be interested belong the content of the processor of the Technologies of the Techn

in case of unexpected announcement of his same venue & time as mentioned above

Bid Security in shape of pay order in favor of the Secretary, Board of Infarmediate Education Karachi must be submitted in Procure institution Ganaral Section, Old Building, 1st Floor, Room No.31 before online submission deadline of the Bids

The Procuring Agency may reject at or any bid subject to the relevant provision of SPPFA rules" (MUHASAD KASHIF SIDDIQUE)

SECRETARY INF-KRY 979-25

IWORKFORSINDH M

روزانه كاوش حيدرآباد

چنچر 29 مارچ 2025ع

بور دِ آف انتر مبديثيت ايجوڪيشن بختياري يوت سيئتن نارت ناظم آباد ڪراچي-74700 نرن 2200318ء ويون

www.blekedupk a.a. sinducerocare cov.sk/1/ all NO.BIE/AG/LBH/1379/2025 Deted: 26-03-2025

ت پائایل کلو چي لواضي لاه لنطع ليڪس ۽ سيلؤ کيڪس اشتيارين وٽ مستره ليل ساک وارن/مستحڪم فرم/ميلاكرو/ليڪيئارن کان ١٤٥٠-يشن أينة وسيول سشر (٤٩٨٥٥) معرف راحة كهوالين كا.

ما الهندوسونظ رفط كالملك استراده والتاجع بالدوسة عن كالك بواجراد الحري كوان جوطراند ا براكات والجواد الحري كوان جوطراند ا 24.55 ما المالية ال hille

كسترونك أيستوشرطن و هايش في متصل واحد كاللم الله / الهوااة و www.blak.stu.pk إنا وترده كالله www.blak.stu.pk دار وترده كسي

المراقع المستوانيين المستوانيين المراقع المستوانيين الدولية المستوانيين المراقع المستوانين المراقع المستوانين المراقع المستوانين المستوانين المراقع المستوانين المستوانين المراقع المستوانين الم

الایمان بی آدایین اسال بی المری دارج کان ایک الامی الایر داملن بی آدایین اسال بی المری دارج کان ایک الامی نگ آیسنس ایس بن بی آز آن ندازیم ایکاییل نتره بن شرط ساه طو د. به ده ملایسنگی در

(محمد كاشف صديق)

WORK FOR SINDH